



19WCYC Keelboat Berth and Tender Dock Request 20__ / 20__

Section 1 - Owner(s):

Primary member: _____ Member #: _____

Phone: _____ Email: _____

For Reg F Members – COS date to Comox: _____

Secondary member (if applicable): _____ Member #: _____

Phone: _____ Email: _____

Section 2 – Volunteering hours:

Primary member total hours: _____ What Division(s): _____

Secondary member total hours: _____ What Division(s): _____

Section 3 – Boat information:

Boat name: _____ Make: _____ Year: _____

Overall length (ft): _____ Beam (ft): _____ Draft (ft): _____

☐ I / We intend to use the boat between mid-October to mid-April.

Section 4 – Tender:

No tender ☐

Tender ☐ Length (ft): _____ Width (ft): _____

☐ I / We are requesting assigned docking for the tender described above and understand that if approved, an additional fee will be charged.



I / We hereby apply for a berth for the above-named boat on the floats allocated for use by 19 WCYC at HMCS Quadra. As such:

Have provided copies of current liability insurance and proof of boat ownership.

Agree to maintain the liability insurance coverage for the entire period the boat is berthed on the floats.

Agree to maintain our club membership current and in good standing for the entire period the boat is berthed on the floats.

Agree to abide by the rules and policies as laid out in the current 19WCYC Bylaws and Foreshore Dock Procedures for Keelboat Owners.

Note: For co-ownership, the names of all owners must be on the insurance policy and proof of ownership.

This application is subject to approval by the Foreshore Committee upon recommendation by the Foreshore Officer and is based on the availability of space on the floats.

Berthage fees are set by the Executive per foot of dock space used plus any power charges and applicable taxes at the time of application.

Fees for assigned docking for tenders are as per the rate set by the Executive.

Be advised that not all boats applying may be accepted for a berth because of limited space available.

Therefore, it is prudent to have other berthing arrangements in the event this application is not accepted.

By signing this document, I / We confirm understanding all the above.

Signature – Primary member

Signature – Secondary member

Date: _____

Date: _____



DOCK PROCEDURES FOR KEELBOAT OWNERS

Ref: Wing Standing Orders 1-30

Since 19WCYC shares the use of the dock facilities at HMCS QUADRA, it is important that we keep on good terms with the other user groups. The following procedures for the use of the jetty and floats have been developed in consultation between 19WCYC, Marine Section (MS) and Quadra Cadet Administration. They must be followed in order not to jeopardize our use of these facilities.

Dock carts

There are dock carts available for transporting gear from the parking lot to your boat and back. They are chained to the MS parking lot sign. The carts must be returned to this location after use and not left on the floats. Ensure that they are secured after use. The combination for the lock can be obtained from the Foreshore Officer or Assistant Foreshore Officer.

Dock space

When returning from a sail, boats should be returned to their assigned locations. If unable or unsafe to do so, use a safe location on the docks and then:

If that location was already assigned, a courtesy call to the regular user(s) is required for an arrangement to be made. The Foreshore and/or the Assistant Foreshore Officer need to be notified. When this implicates club boats, the Keelboat and/or Assistant Keelboat Captain need to be informed.

For any other locations, contact the Duty Bosun (Club boats) and Marine Section (during normal working hours). During Cadets training, first coordinate with the Cadet Boats Officer for a temporary slot and then notify the Duty Bosun (Club boats) and Marine Section (during normal working hours). In either case, try to give an indication of when the boat will be returned to its allocated spot.

Gear on the dock

The floats must be kept clear of any personal gear or loose items. Tenders are to be stored either in their assigned/open spots on the dinghy floats or, on davits. The oars should be stored under the dinghy or on your boat.

Parking

During the summer, when Cadets training is in session, 19WCYC has three (3) reserved parking slots marked "Day Use Only" located across from the Marine Section building. Parking rules during the Cadets training require that you back into these spaces.



For any longer time, you must park your vehicle in the Clubhouse parking lot where three (3) spots marked “Long Term Parking” are available. During the rest of the year, the full parking lot is available for day or overnight parking. If your vehicle is going to be parked for any length of time, leave a note with a contact number and a planned return date so that the Military Police will not think the vehicle is abandoned.

Pets

If you are taking your pet onto the floats, make sure they are on a leash and any mess is cleaned up. No pets are allowed on Club boats.

Safety Inspection

Safety Inspections, at the discretion of the Foreshore Officer, can be conducted at any time during the berthage period (i.e. Labour Day weekend to 15 June, or otherwise posted). Keelboat owner(s) will be contacted to set a date and time. The checklist is available to all keelboat owners at the link [here](#).

Vehicles on the jetty

There is no parking allowed on the jetty. Vehicles are only permitted on the jetty for dropping-off or picking-up gear. Make sure you do not block any fire access lanes and keep your stay to a minimum. During working hours, you must check with the Marine Section for permission prior to driving onto the jetty. Any other time, use common sense before driving onto the jetty. During Cadets training, there is no vehicle access allowed unless permission is first obtained from the Cadet Boats Officer.

If you have any questions concerning Foreshore issues, please contact the Foreshore Officer, foreshore@19wcyc.com or the Assistant Foreshore Officer, asst-foreshore@19wcyc.com