

Vimy Officers' Mess  
PO Box 17000 Station Forces  
Kingston, ON K7K 7B4

5545-3 (Sec)

Date in electronic signature

Distribution List

**MINUTES OF THE VIMY OFFICERS'  
MESS GENERAL MESS MEETING –  
HELD IN THE KINGSTON ROOM AT  
THE VIMY OFFICERS' MESS ON 9 FEB 23**

**Executive present:**

LCol J.Y.A. Côté, President  
Maj M.C. Drover, Vice President

**Committee members present:**





Maj Priems, Entertainment Officer  
Capt B.C. Carey, Bar Officer  
Capt A.E. Maas-Stevens, Secretary  
Maj J. Hu, Inclusivity Officer  
Capt A. Hou, Finance Officer







**Ex-Officio representation present:**

Erica Lambert, Deputy PSP Manager  
Kevin Grzybouski, WSM Mess Manager  
Anita Chand, NPF Accounts Manager

Mess Membership in attendance: ~120

1.	<u>INTRODUCTORY REMARKS</u>	<u>Action</u>
	<p>These are minutes for the General Mess Meeting (GMM) of the VOM membership. The intent of this GMM is to inform membership of the progress of various initiatives, propose amendments to the VOM Constitutions and Bylaws, as well as review the budget proposal for the upcoming year.</p> <p>The PMC calls the meeting to order at 1431, establishes a Quorum, and gives territorial acknowledgement before reviewing the agenda</p> <p>Agenda:</p> <ul style="list-style-type: none"><li>• Call to Order, Quorum Establishment</li><li>• Discussion of Previous Minutes</li><li>• Updates to Mess Committee / Unit Reps / Ex-Officio</li><li>• Mess Committee Reports:<ul style="list-style-type: none"><li>– PMC</li><li>– Ent O</li></ul></li></ul>	<p>Info</p> <p>Info</p>

	<ul style="list-style-type: none"> <li>– Inclu O</li> <li>– Fin O</li> <li>– F&amp;E O</li> <li>• New Business</li> <li>• Points from the Floor</li> <li>• Next GMM – Jun 2023</li> </ul> <p>Capt Heard motions to accept the minutes from 9 Jun 22 GMM as a true record of events and discussion.</p> <ul style="list-style-type: none"> <li>• Seconded by Capt Carey</li> <li>• Discussion: nil</li> <li>• Vote: 1 opposed, 2 abstain, and the remainder are in favour.</li> <li>• Motion carried; minutes from 9 Jun 22 GMM are accepted.</li> </ul>	<p>Info</p> <p>Info</p>																																																												
2.	<h2>OLD BUSINESS</h2> <div>  <h3>Mess Committee</h3> <div> <ul style="list-style-type: none"> <li>• <b>PMC</b> (Vacant/2021)</li> <li>• <b>VPMC</b> (Appointed 2021)</li> <li>• <b>Housing Officer</b> (Vacant/2021)</li> <li>• <b>Finance Officer</b> (Vacant/2021)</li> <li>• <b>Entertainment Officer</b> (Vacant/2022)</li> <li>• <b>Bar Officer</b> (Vacant/2021)</li> <li>• <b>Info Officer</b> (Vacant/2022)</li> <li>• <b>Secretary</b> (Vacant/2021)</li> <li>• <b>Plans &amp; Entertainment 2IC</b> (Vacant/2022)</li> <li>• <b>Furniture &amp; Effects Officer</b> (Vacant/2022)</li> <li>• <b>Live-In Officer</b> (Vacant/2022)</li> <li>• <b>Inclusivity and Diversity Officer</b> (Vacant/2022)</li> </ul> <ul style="list-style-type: none"> <li>• <b>C&amp;E Home Station:</b></li> <li>• <b>Int Home Station:</b></li> <li>• <b>Infrastructure Advisor:</b></li> <li>• <b>Associate Rep:</b></li> <li>• <b>Mess Manager:</b></li> <li>• <b>Mess Supervisor:</b></li> </ul> </div> <div> <ul style="list-style-type: none"> <li>LCol Alex Côté (77 Line Regt)</li> <li>Maj Matt Drover (DLCl)</li> <li><b>Capt Lee Heard (CFSMI)</b></li> <li>Capt Anthony Hou (B Compt)</li> <li><b>Maj Geoff Priems (CFSC/MCEM)</b></li> <li>Capt Ben Carey (CFJBR/GFSGCE)</li> <li><b>Capt Dustin Craig (CFJSR)</b></li> <li>Capt Amy Maas-Stevens (CFJSR)</li> <li>Capt Pierre Labbé (Base HQ)</li> <li>Capt Danielle Rees (JTF-X)</li> <li>LCol Alain Carrier (CALWC)</li> <li>Maj Jixiang Hu (CFSC)</li> </ul> <ul style="list-style-type: none"> <li>Lt Simon Grant</li> <li>Capt Rob Woylenko</li> <li>Capt Melody Schonfelder</li> <li><b>Vacant</b></li> <li>Ms. Nancy Graham</li> <li>Ms. Jessica Peace</li> </ul> </div> </div> <p>VPMC highlights positions that are vacant, or soon to be and opened the floor for nominations.</p> <p>LCol Wood Nominates Capt Serjeantson for the Entertainment Officer position.</p> <ul style="list-style-type: none"> <li>• Seconded by Capt Curtis</li> <li>• Discussion: Nil</li> <li>• Vote: 0 opposed, 0 abstained, All members in favour.</li> <li>• Motion carried; Capt Serjeantson as the new Ent O</li> </ul> <div>  <h3>Mess Unit Reps</h3> <div> <p>1 Dental:</p> <p>1 ESU:</p> <p>1 Wing HQ:</p> <p>1st Cdn Div:</p> <p>2 MP Regt Det:</p> <p>33 CF H Svcs:</p> <p>77 Line Regt:</p> <p>Base HQ:</p> <p>767 Comm Sqn:</p> <p>CFJOSG:</p> <p>CFJSR:</p> <p>CFSC/Ent Home Stn</p> <p>JTF-X:</p> <p>CFSC:</p> <p>CFSMI:</p> <p>Transition Unit:</p> <p>RPOU Det Kingston:</p> </div> <div> <p>Capt Jean-Francois Parent</p> <p>Capt Alexander Sadowski</p> <p>Capt Art Robiso</p> <p>Lt(N) Max Rosenkranz</p> <p><b>VACANT</b></p> <p>Capt Jillian Burton</p> <p>Capt Wes Jenkins</p> <p>Capt Sarah Lebreque</p> <p>Capt Scott Chittim</p> <p>Capt Veronique Dufort</p> <p>Lt James Capson</p> <p>Lt Simon Grant</p> <p>Capt Danielle Rees</p> <p>Lt Simon Grant</p> <p>Capt Samantha Montague</p> <p><b>Vacant</b></p> <p>Capt Ryan Hoekstra</p> </div> </div> <p>VPMC mentions he recently updated the status of the unit representatives and highlights those that are vacant. Floor is opened briefly for nominations, but no nominations are received.</p> <div>  <h3>Honourary Members</h3> <div> <p>Honourary</p> <table> <tr> <td>Lieutenant-Colonel</td><td>Hugh</td><td>Coyle</td></tr> <tr> <td>Colonel</td><td>Stephen</td><td>Hall</td></tr> <tr> <td>Colonel</td><td>Spike</td><td>Hazleton, OMM, MSM, CD</td></tr> <tr> <td>Brigadier-General</td><td>William</td><td>Richard</td></tr> <tr> <td>Captain</td><td>Wayne</td><td>Marshall</td></tr> <tr> <td>Honorary Colonel</td><td>Bhavana</td><td>Varma (77 Line Regt)</td></tr> <tr> <td>Ms</td><td>Donna</td><td>Gillespie (Kingston Economic Development Corporation)</td></tr> </table> </div> </div> <div>  <h3>Associate Members</h3> <div> <p>Retired</p> <table> <tr> <td>Lieutenant-Colonel</td><td>Todd</td><td>Anstey</td></tr> <tr> <td>Lieutenant-Colonel</td><td>Brian</td><td>Hope</td></tr> <tr> <td>Captain</td><td>Roy</td><td>Israelson</td></tr> <tr> <td>Captain*</td><td>Bob</td><td>Lent</td></tr> <tr> <td>Major*</td><td>Jack</td><td>Magilton</td></tr> <tr> <td>Captain</td><td>Harry</td><td>McLauchlan</td></tr> <tr> <td>Lieutenant-Colonel</td><td>Peter</td><td>Scott</td></tr> <tr> <td>Major*</td><td>Gary</td><td>Richards</td></tr> <tr> <td>Colonel*</td><td>Chris</td><td>Rickett</td></tr> <tr> <td>Lieutenant-Colonel*</td><td>Dan</td><td>Spencer</td></tr> <tr> <td>Captain*</td><td>Bob</td><td>White</td></tr> </table> <p>*grandfathered – no dues</p> <p>Social</p> <table> <tr> <td></td><td>Steve</td><td>Glenn</td></tr> </table> <p>Working</p> <table> <tr> <td></td><td>Sara</td><td>Daignault</td></tr> </table> </div> </div> <p>OPI: VPMC</p> <p>VPMC highlights the difference between regular, associate and associates that are grandfathered. VPMC pauses to give the membership a chance to view the honorary and associate members list.</p>	Lieutenant-Colonel	Hugh	Coyle	Colonel	Stephen	Hall	Colonel	Spike	Hazleton, OMM, MSM, CD	Brigadier-General	William	Richard	Captain	Wayne	Marshall	Honorary Colonel	Bhavana	Varma (77 Line Regt)	Ms	Donna	Gillespie (Kingston Economic Development Corporation)	Lieutenant-Colonel	Todd	Anstey	Lieutenant-Colonel	Brian	Hope	Captain	Roy	Israelson	Captain*	Bob	Lent	Major*	Jack	Magilton	Captain	Harry	McLauchlan	Lieutenant-Colonel	Peter	Scott	Major*	Gary	Richards	Colonel*	Chris	Rickett	Lieutenant-Colonel*	Dan	Spencer	Captain*	Bob	White		Steve	Glenn		Sara	Daignault	<p>Info</p> <p>Info</p> <p>Action VPMC</p> <p>Info</p> <p>Info</p>
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	<p>PMC highlights the inclusion of Bhavana Varma and Donna Gillespie as new honorary members, who are involved in United Way Kingston, and the Kingston Economic Development Corporation respectively.</p> <p>VPMC motions to accept the proposed list of honorary and associate Members as presented.</p> <ul style="list-style-type: none"> <li>• Seconded by Maj G. McDonald</li> <li>• Discussion: Nil</li> <li>• Vote: 0 opposed, 1 abstain, remainder in favour</li> <li>• Motion carried; list of honorary and associates accepted.</li> </ul> <p>Mess committee Reports:</p> <div data-bbox="256 699 703 997">  <h3>Chandeliers</h3>  <ul style="list-style-type: none"> <li>• City has confirmed that they will take back their Chandeliers <ul style="list-style-type: none"> <li>– Remove 1x this year (to make replicate)</li> <li>– Remove remainder, most likely, next year for transfer</li> <li>– Move ahead and order Chandeliers replacements <ul style="list-style-type: none"> <li>• Already up to \$30K approved</li> </ul> </li> <li>– Membership Appetite for 1x replicate to us?</li> </ul> </li> </ul> </div> <div data-bbox="256 1014 703 1312">  <h3>Entertainment Program</h3>  <ul style="list-style-type: none"> <li>• First, a reminder – you pay about \$34 in Mess Dues a month....</li> <li>• Cost of each TGIT is a minimum of \$15 per meal. Each entitled to a meal for yourself + guest = \$30 a week = ~\$120 monthly</li> <li>• \$150-\$250 per week in prizes = ~\$1000 per month</li> <li>• Events are highly subsidized! (Most by 50% or more)</li> <li>• Funds have been allocated to units (\$8k in total)</li> <li>• Weekly Coffee Breaks – \$6 per person = ~\$24 monthly</li> <li>• Monthly Hot Breakfast - ~\$14 per meal</li> <li>• <b>Direct monthly benefit = \$60+\$24+\$14 = \$98+</b></li> </ul> </div> <div data-bbox="256 1329 703 1669">  <h3>Events</h3>  <ul style="list-style-type: none"> <li>• Until Sep 22, we basically offered TGIT, Leadership Night, and Games Night</li> <li>• Since Sept/Oct, expansion to include: <ul style="list-style-type: none"> <li>– Hot Breakfast</li> <li>– Base Coffee</li> <li>– Unit Allocations</li> <li>– Remembrance Day Reception</li> <li>– Family Christmas Party</li> <li>– At Home</li> <li>– Wine and Cheese</li> <li>– Scotch Tasting</li> </ul> </li> </ul> </div>	<p>Info</p> <p>Info</p> <p>Action Ent O</p> <p>Info</p> <p>Info</p> <p>Info</p>
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## Mess Cooperation

Working with the WOSM and JR's we have made a number of Tri-Mess Events:

- Leadership Night, and Games Night
- Occasional:
  - Comd Team Breakfast, TGIT
  - Murder Mystery Dinner
- Their Events:
  - Network Luncheon, Bosses Night, Golf, TV Sports Events



Ent O describes the push towards mess cooperation, and advocates for VOM members to participate in leadership nights and games nights. Ent O highlights that even with Tri-Mess events, money from the VOM entertainment budget for subsidized ticket prices is spent on VOM Members and other messes spend their money on their respective mess membership.

## Info



## Upcoming Event

- VOM Gala Event – 18 Feb

- 69 Registered. (now closed)
- Heavily subsidized (\$6K+)
- Amazing prizes (\$500 travel voucher)
- DJ (Chico and the Machine)



Ent O reminds membership of the upcoming VOM Gala planned for February.

## Info

## Finance Report – Capt Anthony Hou



FY 22/23 Budget Approved At Last GMM  
(COA 2 – Have It All)



Current Comparative Income  
Statement FY 22-23 (Dec 2022)



<u>Expenses</u>	<u>Cost (\$)</u>
 Core TGIT	\$111,252.00
 Additional/Special Events (Entertainment)	\$35,315.00
 Operations Cost	\$220,764.00
<b>Total Expenses</b>	<b><u>\$367,331.00</u></b>

- Forecasted Revenue for FY 22/23 was \$335,155.56 at Feb 2022 GMM (initial estimated deficit at **\$32,175.44**)
- Actual Revenue YTD from income statement is **\$364,479.40** (+\$29,323.84 than planned)

[illegible]

1. Actual Net Income to Date = **\$48,160.38**
2. Planned Budget = **Currently -\$15,907 YTD**  
(**\$32,175.44 deficit as previously agreed on**)

20

21

Fin O explains that year-to-date we are at net income of 48K as of December 2022 from what was forecasted for this point in the year.

## Info



Total Revenue YTD



## Update on Unencumbered Cash



	<u>Revenue</u>	<u>Actual Figures</u>
	Entertainment (Mess events, private functions, etc.)	\$231,688.16
	Mess Dues	\$80,289.11
	Other Revenue (Interest, Rebates, etc.)	\$1,971.08
	Bar (Alcohol, Pop, Snacks etc.)	\$49,946.33
	Kitchen Revenue	\$584.72
	<b><u>TOTAL REVENUE</u></b>	<b><u>\$364,479.40*</u></b>

- **Unencumbered cash at \$624,608.55 (Dec 22)**
- **100k Lower Bar Renovation**
  - Outstanding: \$73,263.28 | Spent: \$26,736.72
  - Full payment by 31 Mar 2023
- **Additional Spending Ongoing/Future: \$75,695.00+**
  - ✓ BBQ Grill: \$5,695.00
  - ✓ Pool Table: \$8,000.00
  - ✓ Shed: \$5,000.00
  - ✓ Dart Board Set (x2): \$2,000.00
  - ✓ Snooker Table: \$25K\* (\$10K Original + \$15K pending approval)
  - ✓ Chandeliers (x2): \$30K
- **Additional inventory & allocation items to follow**



22

23

PMC mentions the potential damage to the pool table and the requirement to purchase a snooker table, which will be voted on later.

## Info



	<ul style="list-style-type: none"> <li>• New Bylaw Unit Allocations</li> <li>• 23/24 Entertainment Program</li> <li>• 23/24 Budget</li> <li>• Mess Due</li> <li>• Snooker Table</li> <li>• Chandelier Replicate</li> </ul> <p>VPMC overviews the new business updates. He mentions the constitution updates require a 2/3 vote to pass.</p> <div data-bbox="256 556 763 871">  <h3>Dress Policy Update</h3> <ul style="list-style-type: none"> <li>• Current dress policy defined at Bylaws para 51 annex B of the <a href="#">VOM Constitution</a> and Bylaws, last updated 2015</li> <li>• Five orders of dress defined, segregated by gender and uniform/civilian clothing: <ul style="list-style-type: none"> <li>– Formal</li> <li>– Semi-formal</li> <li>– Informal</li> <li>– Casual</li> <li>– Sports</li> </ul> </li> <li>• Lack of periodic update has resulted in disparity in dress codes among Kingston-based Messes</li> </ul> </div> <div data-bbox="256 877 763 1176">  <h3>Dress Policy Update</h3> <ul style="list-style-type: none"> <li>• Proposed updates aim to achieve the following: <ul style="list-style-type: none"> <li>– Improve flexibility for Members by <a href="#">removing gender distinctions</a> within each order of dress</li> <li>– Simplify interpretation by <a href="#">consolidating uniform and civilian details</a> for each order of dress</li> <li>– Clarify which orders of dress are authorized when</li> <li>– Modernize select of orders of dress to align with current business and casual trends and practices</li> </ul> </li> <li>• <a href="#">CURRENT</a> versus <a href="#">NEWLY PROPOSED</a> dress codes</li> </ul> </div> <div data-bbox="626 1220 742 1239"> <p>OPI: VPMC 33</p> </div> <p>VPMC overviews that the Dress policy hasn't been updated in years, and that other messes, including the other officers' messes in Kingston, are ahead of us in modernizing the dress policy. VPMC reviews the newly proposed dress code <a href="#">Link here</a>.</p> <p>LCdr Scott motions to update the dress policy as described.</p> <ul style="list-style-type: none"> <li>• Seconded by Maj Oldford</li> <li>• Discussion: Someone mentions they want to make distinction of Cargo pants and basketball shoes and asks if kids if are held to the same standards.</li> </ul> <p>Someone proposes that basketball shoes from the last comment to be changed to athletic shoes.</p> <p>2Lt Duncan motions to have athletic shoes be part of relaxed dress, for cargo pants to be equivalent to Jeans and that children of mess members or children of guest be exempt from the dress policy.</p> <ul style="list-style-type: none"> <li>• Seconded by LCol Szumlanski</li> <li>• Discussion: Nil</li> <li>• Vote: 3 against, 3 abstain, remainder in favour.</li> <li>• Motion carried; Dress policy to be approved with the specified changes.</li> </ul> <p>Original motion tabled with the last motion being carried.</p> <p>VPMC mentions that for the next section of policy updates the Ent O will quickly give an overview for each, then provide time for quick discussion before we vote for all the changes at the end.</p>	<p>Info</p> <p>Info</p> <p>Info</p> <p>Info</p> <p>Info</p> <p>Info</p> <p>Action VPMC</p> <p>Info</p>
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# Amend Constitution



## Classification of Mess Functions

Moved by Maj Priems to add the following paragraphs to immediately follow paragraph 15 of the Constitution and to renumber the subsequent paragraphs:

### "CLASSIFICATION OF MESS FUNCTIONS

16. Functions in the VOM are defined as:

- a. Official Function. This shall mean a function that has been so designated by the BComd Kingston in accordance with references. These functions will be reflected on the VOM Entertainment Calendar. The attendance of all or specified Ordinary Members is obligatory unless excused by the applicable CO.
- b. Mess Function. This shall mean a function that is open to all Mess Members. These functions will be reflected on the VOM Entertainment Calendar. Attendance at such functions is encouraged;
- c. Unit or Private Function. This shall mean a function that is sponsored by a Mess Member, yet attended by those who have received an invitation only. Private Functions are not open to all Members of the Mess; and
- d. Outside Function. The CO VOM or PMC may authorize the use of the Mess by non-Members as a "business opportunity usually at the commercial rate with a Mess Member sponsoring the event. An Outside Function can include military personnel, whose Membership are outside the FFOM, or can include civilian personnel, who have entered into a lease agreement with the Mess, for the use of its facilities.

17. Membership Decorum at Unit/Private/Outside Functions: The Mess facilitates a large number of Member sponsored private functions and other outside functions that may impinge on the exclusive use of the Mess by its Members. Our membership should be aware that others may be using the Mess and every attempt should be made not to conflict with the other users. Any concerns with respect to the Mess usage for these events should be brought to the PMC."

Discussion: Capt McGean; asks about the dress code as it applies to outside functions. ENT O says that guests of these events are not held to the standards of the dress code. PMC details that for all the outside functions, the sponsor is responsible for the conduct of all those in attendance.

Info



# Bylaw Amendment – Mess Operations



Moved by Major Geoff Priems to remove paragraphs 58 and 59 of the Bylaws replace them with the following paragraphs, with paragraph re-numbering as needed:

### "MESS OPERATIONS – USE OF VOM FACILITIES





58. Fees, terms and procedures for the reservation of the Mess facility for private or outside functions:

- a. By a Mess Member. The facilities of the Mess are provided to Members of the Mess at no charge, provided their Mess account is in good standing. The Member hosting a personal function such as his/her wedding will not be charged a facility usage fee, but must pay for and cover all expenses such as food, napkins, staff wages, etc. Such functions shall be classified as Private Functions. The Mess Member, who wishes to support the wedding of his or her child, will be responsible for all costs including the rental of the Mess facility at a reduced rate (25% of the commercial rate). The ability to offer unlimited free access to the facilities for private functions is constrained by the number of Mess Members and the limited number of suitable venues. The PMC will monitor and adjudicate should conflict arise as a result of private function bookings.
- b. By a Military, Non-Member. A Military officer who is not an Ordinary VOM Member may request to hire the facilities of the VOM provided they receive permission to do so from the PMC. A facility usage fee will be charged (50% of the commercial rate) for the portion of the Mess needed at the time of booking the facility. All costs associated with the conduct of the function are the personal responsibility of the non-Member.
- c. By a Civilian, Non-Member. A Civilian non-Member may request to hire the facilities of the VOM provided they receive permission to do so from the PMC, pay the facility hire fee (commercial rate) for the portion of the Mess needed, and pay all costs associated with the conduct of the function. A member of the mess must sponsor the event and be responsible for all potential outstanding costs. The PMC may authorize the use of the Mess as an "Outside Function" at commercial rates, to take advantage of a business opportunity.

59. Prior approval must be obtained in all circumstances to conduct a function that deviates from stipulated mess routine, such as bar hours and standards of dress and deportment.

60. A sponsoring member must be present during the function and will assume all responsibility for the behaviour of their guests. The sponsor is also responsible to ensure full payment is received for any function.

61. The PMC can waive or adjust fees to support an extraordinary requirement.

<p>Ent O mentions that the cost of renting the Mess is currently much lower than market value.</p> <p>Discussion: nil.</p>	Info														
<div><div></div><div><h2>Bylaw 60 – Gift Fund</h2></div><div></div></div> <p>60. Gifts are traditionally presented to Ordinary Members when departing the Mess on posting or retirement. To defray the cost of such gifts, Ordinary Members will be assessed a monthly gift fund subscription in an amount to be determined from time to time, by the Mess Committee and approved by the membership at a GMM.</p> <p>Moved by Maj Priems that:</p> <p>•IAW bylaw 60, that the gift value upon posting is set at \$50 (set in 2023, with automatic increases in accordance with the DND Economic Model for Morale and Welfare Programs). Subject to availability and cost at the Military Communications and Electronics Museum, gifts may be selected from the following list of items:</p> <table><tr><td>a. Engraved Mug</td><td>h. Pen set – single pen case with pen (with engraving)</td></tr><tr><td>b. C&amp;E Branch Flag</td><td>i. 2 x Glass Whisky Old Fashioned Nob Hill (with engraving)</td></tr><tr><td>c. Flag Pennant with lithograph</td><td>j. 4 x Glass Shot – Tall 2oz (with engraving)</td></tr><tr><td>d. Stainless Steel Flask (with engraving)</td><td>k. Glass Beer Mug Craft Lager Stein 22oz (with engraving)</td></tr><tr><td>e. HOGG Brand –Coffee to Go Drinkware (with engraving)</td><td>l. Donate to C&amp;E Museum (no tax receipt)</td></tr><tr><td>f. Set of 4 shot glasses (with engraving)</td><td>m. Pen Set Double Pen and Pencil (with engraving)</td></tr><tr><td>g. 2 x Glasses Pilsener 19oz (with engraving)</td><td></td></tr></table> <p style="text-align: center;">37</p>	a. Engraved Mug	h. Pen set – single pen case with pen (with engraving)	b. C&E Branch Flag	i. 2 x Glass Whisky Old Fashioned Nob Hill (with engraving)	c. Flag Pennant with lithograph	j. 4 x Glass Shot – Tall 2oz (with engraving)	d. Stainless Steel Flask (with engraving)	k. Glass Beer Mug Craft Lager Stein 22oz (with engraving)	e. HOGG Brand –Coffee to Go Drinkware (with engraving)	l. Donate to C&E Museum (no tax receipt)	f. Set of 4 shot glasses (with engraving)	m. Pen Set Double Pen and Pencil (with engraving)	g. 2 x Glasses Pilsener 19oz (with engraving)		Info
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f. Set of 4 shot glasses (with engraving)	m. Pen Set Double Pen and Pencil (with engraving)														
g. 2 x Glasses Pilsener 19oz (with engraving)															
<div><div></div><div><h2>Bylaw 60 Graduation Mess Dinner Subsidy</h2></div><div></div></div> <p>"...Student officers of VOM Training Establishments will be charged for the gift fund with the VOM subsidizing their graduation function held at the VOM on a per capita basis in the amount to be determined from time to time, by the Mess Committee and approved by the membership at a GMM."</p> <p>• Moved by Maj Priems that:</p> <p>IAW bylaw 60, that Graduation Mess Dinners for VOM Training Establishments have their dinner subsidized by <b>\$40 per diner</b> (set in 2023, with automatic increases in accordance with the DND Economic Model for Morale and Welfare Programs).</p> <p style="text-align: center;">38</p>	Info														
<p>LCdr Reid answers that for CFSMI there are about 4 per year at 25-35 students, who also pay 5-6 months' worth of mess dues.</p>	Info														
<p>PMC says it averages out to be around \$10,000 per fiscal year.</p>	Info														



	<div data-bbox="248 216 310 300"> </div> <h2 data-bbox="337 247 748 289">Bylaw 62 Retirement Gift</h2> <div data-bbox="743 216 837 279"> </div> <ul data-bbox="277 321 805 632" style="list-style-type: none"> <li>62. When an Ordinary Member retires from the Canadian Forces and is entitled to an annuity, he/she shall be given his/ her choice of an appropriate gift. The cost of the retirement gift is not to exceed an amount determined from time to time, by the Mess Committee and approved by the membership at a GMM.</li> <li>Moved by Maj Priems: that IAW bylaw 62, gift value upon retirement is set at \$100 (set in 2023, with automatic increases in accordance with the DND Economic Model for Morale and Welfare Programs). Subject to availability and cost at the Military Communications and Electronics Museum, gifts may be selected from the following list of items             <ol style="list-style-type: none"> <li>Liar's Dice game Box (with engraving)</li> <li>Medals Box (with engraving)</li> <li>Medals Box with acrylic top (with engraving)</li> <li>Mercury Statue – Small (with engraving)</li> <li>Donation to C&amp;E Museum (no tax receipt)</li> <li>Flask Set – Black with Rosewood Box (with engraving)</li> </ol> </li> </ul> <div data-bbox="797 625 812 640">39</div>	<p data-bbox="862 195 1344 300">Capt Wong asks if engraving is included in the cost of these gifts, Ent O says yes.</p>	<p data-bbox="1390 195 1443 226">Info</p>
	<div data-bbox="248 657 310 741"> </div> <h2 data-bbox="337 688 748 730">New Bylaw: DWD Events</h2> <div data-bbox="743 657 837 720"> </div> <ul data-bbox="277 762 805 1014" style="list-style-type: none"> <li>Moved by Maj Priems:</li> <li>To amend the Bylaws at para 43 to add the following:              "Depart with Dignity (DWD) events for members are defined as Entertainment Events, so long as they are booked 30 days in advance by an appropriate sponsor. The Mess will financially support such with costs of staff (including bar staff), and linens to a limit of <b>\$250 per event</b>. Set up and tear down is the responsibility of the organizer; and is subject to terms and conditions as made within the booking confirmation. It is understood that the retiring member may choose their guests, and may include members of other Messes and non-Members; under the responsibility of the event's sponsoring member."</li> </ul> <div data-bbox="797 1066 812 1081">40</div>	<p data-bbox="862 667 1344 814">PMC mentions that hosting DWDs at the Officers Mess is a hot topic, and that we want the Mess to be the premier venue for DWDs.</p> <p data-bbox="862 856 1357 1108">2Lt Williams asks if for the subsidized DWD if it would be just for officers or any member to host their DWD at the VOM? Ent O clarifies that it is just Members of the VOM who are hosting their DWD at the Mess who would qualify for the subsidy.</p>	<p data-bbox="1390 667 1443 699">Info</p> <p data-bbox="1390 856 1443 888">Info</p>
	<div data-bbox="248 1098 310 1182"> </div> <h2 data-bbox="337 1129 776 1171">New Bylaw: Unit Allocations</h2> <div data-bbox="743 1098 837 1161"> </div> <ul data-bbox="277 1203 805 1497" style="list-style-type: none"> <li>Moved by Maj Priems:</li> <li>At the end of the Bylaws a new item be entered as follows:              "In order to foster greater unit morale and use of the VOM, as part of the Entertainment Budget, an amount per unit will be set that may be utilized by that Unit CO on their officers for Entertainment events held at the VOM. The minimum amount per unit is set at \$150. The amount per officer, and total amount per unit will be determined from time to time, by the Mess Committee and approved by the membership at a GMM.              In order to effectively control the funds, prior to expenditure Commanding Officers (or their delegate) must verify that the proposed expenditure of funds is in accordance with the intent of the Bylaw and NPP rules, through the Entertainment Officer."</li> </ul> <div data-bbox="797 1507 812 1522">41</div> <ul data-bbox="310 1560 1317 1665" style="list-style-type: none"> <li>Motion carried; bylaws to be amended as described. (*Secretary note, the Floor for the Unit Allocations was amended later in the meeting to be \$250 which is subject to be modified with the DND Economic model)</li> </ul>	<p data-bbox="870 1150 1360 1255">Someone identifies that that it should be specified what units are included in the bylaws.</p> <p data-bbox="870 1297 1357 1360">2Lt Pelletier motions to amend the Constitution and Bylaws as described.</p> <ul data-bbox="870 1371 1300 1549" style="list-style-type: none"> <li>Seconded by LCdr Reid</li> <li>Discussion: All discussion is above</li> <li>Vote: 3 abstain, remainder in favour.</li> </ul>	<p data-bbox="1390 1150 1443 1182">Info</p> <p data-bbox="1390 1297 1443 1329">Info</p> <p data-bbox="1390 1560 1479 1623">Action VPMC</p>

	<div data-bbox="250 197 305 275" data-label="Image"></div> <div data-bbox="334 207 776 285" data-label="Section-Header"> <h2>Proposed Entertainment Program</h2> </div> <div data-bbox="274 289 709 537" data-label="List-Group"> <ul style="list-style-type: none"> <li>• Full program includes: <ul style="list-style-type: none"> <li>– TGIT (with 1 guest), Hot Breakfast, Base Coffee</li> <li>– Games Night, Leadership Nights (all ranks)</li> <li>– Unit Allocations (\$30pp)</li> <li>– Special Events</li> <li>– Grad Dinner (\$40pp) and DWD Subsidies (\$250)</li> </ul> </li> <li>• Shared with Unit Reps for comment (twice)</li> <li>• Also shared online for comment (none)</li> <li>• Cost \$178k</li> </ul> </div>	<p>Ent O reminds membership that last year's approved budget was \$153K.</p> <p>Ent O mentions that TGIT will not be happening in the summer, but light snacks will be provided instead of a full meal. Ent O continues that Hot Breakfast will continue to be held once per month, not including summer, and Base Comd Coffee is limited to 2 per month.</p> <p>Games, Leadership Night and Luncheons are to be all-ranks events, and that the three Messes are cooperating more for Tri-Mess Events.</p> <p>Entertainment program includes unit allocations which have expanded from \$25 to \$30. Special Events are scheduled to be held approximately once per month. Grad Dinners to provide a \$40 subsidy for students of CFSCE and CFMSI on their DP1 graduation dinner IAW Bylaws. \$250 subsidy per DWD to promote the use of the VOM for retirements. Other events include Base HQ sponsored Base Coffee, RP Ops will be hosting the Games Night, as well there is the Leadership nights, and the luncheons.</p> <p>Lt Charbonneau says coffee is not well attended. Ent O mentions that pre-COVID there were a lot more people attending regularly. Ent O went to highlight that it is no longer programmed into people's schedules to attend, but that we want to re-instill more pre-COVID routines.</p> <p>Lt Charbonneau asks for clarification that we're saying we want to give it more time. PMC agrees, and says we'll review in June to determine the way ahead for Base Coffee.</p> <p>PMC reminds membership that last year we planned for a deficit, but we have had more income and says that's what we are doing again.</p> <p>Maj Renaud motions to approve the proposed entertainment budget with the potential to increase to the unit allocation. (increase to unit allocation motion and approval is discussed later on)</p> <ul style="list-style-type: none"> <li>• Seconded by 2Lt Duncan</li> <li>• Discussion: Nil</li> <li>• Vote: 0 opposed, 0 abstain, remainder in favour.</li> <li>• Motion carried; Entertainment budget approved, except the unit allocation which will be increased later.</li> </ul>	<p>Info</p> <p>Info</p> <p>Info</p> <p>Info</p> <p>Info</p> <p>Action Ent O</p> <p>Info</p> <p>Info</p> <p>Action Ent O</p>
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## Forecasted Expenses FY 23/24



Expenses			Budgeted Cost (\$)	
			COA 1: Full Compliment of Kitchen Staff	COA 2: Serving Staff Only
Ent	Core TGIT	\$89,700	\$177,999	
	Events	\$88,299		
Operations Cost	Wages		\$224,039	\$168,481
	Function (Mil/Civ)		\$107,215	
	Others (Depreciation, Repair, CFCF Levies, Base Fund, etc.)		\$96,101	
<b>Total Expenses</b>			<b>\$605,354</b>	<b>\$549,796</b>

44



## Forecasted Budget FY 23/24



	Budgeted Figures	
	COA 1: Full Compliment of Kitchen Staff	COA 2: Serving Staff Only
<b>Revenue</b>	<b>\$561,924</b>	<b>\$531,924</b>
<b>Expenses</b>	<b>\$605,354</b>	<b>\$549,796</b>
<b>Total</b>	<b>\$-43,430</b>	<b>\$-17,872</b>
Mitigation 1 20% budget fudge	~\$8,686	
Mitigation 2 Mess Due Incr*	~\$19,754	
<b>Total w/ mitigations</b>	<b>\$-14,990</b>	<b>\$10,568</b>

45

## Forecasted Revenue FY 23/24



Revenue			Budgeted Figures	
			COA 1: Full Compliment of Kitchen Staff	COA 2: Serving Staff Only
Ent	Functions (Mil/Civ)	\$242,800	\$307,036	
	Ent Dues	\$64,236		
Mess Dues			\$106,980	
Other Revenue (Interest, Rebates, etc.)			\$31,270	
Bar (Gross)			\$86,638	
Kitchen Revenue			\$30,000	\$0
<b>TOTAL REVENUE</b>			<b>\$561,924</b>	<b>\$531,924</b>

45

Capt McGean asks if the difference in what we would be spending on food is accounted for in both scenarios for if we have kitchen staff or not, as the individual meals would be cheaper.

PMC mentions that the allocation will not change but we will be getting more value more for our money.

Someone asks if we are required to balance the budget and how much unencumbered cash we are able to have.

PMC says that yes, according to policy, the budget needs to be balanced; however, based on the VOM's spending history, coupled with BComd support, we are taking a "risk management" approach toward our budget. We plan for more spending while having mitigations in place to end "closer" to a balanced budget. In the end, as long as we avoid a large drain on the unencumbered funds, we are ok.

Maj Bird says the VOM should invest it to get more money. LCdr Dagenais answers that CFMWS already holds the unencumbered cash in a high interest account.  
*Secretarial Note: the bank balance is invested in a centralized interest account.*

LCol Szumlanski motion to endorse the proposed budget for FY 23/24, without the second mitigation.

- Second: 2Lt Skarvelis
- Discussion: Nil
- Vote: 0 against, 0 abstain, remainder in favour.
- Motion carried; overall budget approved, without the mess dues increase.

Info

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Action  
Fin O

## Mess Dues and Membership

## Current Mess Fees Breakdown

- Current mess dues at \$32 (Reg & Res F) since Jul 2018
  - Increase from \$28.49 (+\$3.51)
- Membership Composition – **600\* + 12 members** (Jan 23 estimated figures)
  - ✓ Regular: 560 | Officer Cadets: 36 | Associates: 2 + 12 (proposed)

Membership Type:	Combined Mess Fees (incl. taxes)	# of Mbrs	Revenue on Current Rates (Per Yr)
Regular	\$ 32.00	560	\$ 215,040.00
Officer Cadets	16.80	36	7,257.60
Associates	\$ 30.42	14	5,110.56
			<b>\$ 227,408.16</b>

\*No addition of new members – 600 members at \$223,027.68

\*Not including pers posted here on course, or Associates who have either stopped coming due to Covid and are not paying dues or are granted annuity by the Mess Constitution

49

- An increase in mess dues would increase this allocation proportionally

### 1. Regular:

- Entertainment: \$10.10
- Mess Dues: \$16.82
- Gift Fund: \$1.40
- HST: \$3.68
- Total: **\$32.00**

### 2. Associate:

- Entertainment: \$10.10
- Mess Dues: \$16.82
- HST: \$3.50
- Total: **\$30.42**

### 3. Officer Cadet:

- Entertainment: \$6.46
- Mess Dues: \$8.41
- HST: \$1.93
- Total: **\$16.80**

\*4th type **Honourary** members don't pay fees IAW Mess Constitution, membership fees set-up IAW Mess Constitution

50

## Proposal for Mess Dues Increase

### 1. Bank of Canada Rate (Comprehensive)

- Comprehensive price on common basket of goods from 2018 to 2022 would see 14.77% (+\$4.75) increase in price (from \$32) = **\$36.73**

### 2. DND Economic Model (C109 Morale & Welfare Programs)

- FY 21-22: increase of 4.3% (\$32 + \$1.38) = \$33.38; and

- FY 22-23: further increase of 4.2% (\$33.38 + \$1.40) = **\$34.78**

### 3. Status-Quo (No Increase)

- Less flexibility facing probable challenges without proactive mitigation in economic climate

### Estimated increase of total yearly revenue from new mess dues:

- 600 Members with 12 New Associates; BoC: \$31,859.62 | **DND Econ Model: \$19,754.33** | SQ: \$0.00
- Current Composition at 600 members: BoC: \$31,246.15 | DND Econ Model: \$19,373.95 | SQ: \$0.00

51

## Maj Priems motions to not increase to mess dues.

- Seconded by Maj Robinson
- Discussion: Nil
- Vote: 1 against, 7 abstain, remainder in favour.
- Motion carried; Mess dues not increased.

Info

Action  
Fin O

Snooker Table: VPMC explains the background on the snooker table, that \$15K was approved pre-COVID for the purchase of a new snooker table, money hasn't yet been used but the price of snooker tables has increased dramatically.

Info

VPMC motions to approve an additional \$15K, to the already approved \$15K, to purchase a Snooker Table for the Lower Bar area, for a total not to exceed \$30K.

Info

- Seconded by Maj McDonald
- Discussion: Someone asks if there is a cheaper option than \$25K, VPMC says no, all prices have increased post-COVID. They ask about an estimated deliver date, VPMC says it's unknown.

They bring up the option to wait until prices go down. PMC says that that is a big unknown as we have no idea what the market will look like.

Someone asks about how much demand there is for a snooker table, VPMC mentions that snooker is popular with the C&E community, and that demand reflects approx. 20% of Mess membership.

- Vote: 21 abstain, 10 opposed, remainder in favour.
- Motion carried; an additional \$15,000 to be allocated to the purchase of a snooker table.

Action  
F&E O

<p>PMC re-opens the discussion on the chandeliers, if the membership is open to the committee investigating getting a replica chandelier.</p>	Info
<p>VPMC Motions for the committee to work with the City of Kingston on the production of a replica chandelier, and that the committee will investigate the cost.</p> <ul style="list-style-type: none"> <li>• Seconded by Maj McDonald</li> <li>• Discussion: Maj Mitchell, asks if we can have the city to take the replicas and we keep one original. PMC clarifies that it was a loan and that the VOM PMC has sought out legal advice and that we have no sway in it.</li> </ul> <p>Lt Charbonneau asks if we can just get new ones instead. PMC clarifies that it is for the historical value and that we already have approved the funds to replace the chandeliers when the city takes the old ones.</p> <p>PMC further elaborates that if the cost of the replica is less than \$5k, the committee can vote on if we action it. If the cost is more than \$5K it will be proposed at the next GMM.</p> <ul style="list-style-type: none"> <li>• Vote: 14 against, 9 abstain, remainder in favour.</li> <li>• Motion carried; Committee to investigate what it would require getting a replica chandelier.</li> </ul>	Info
<p>Points from the floor.</p>	Action PMC
<p>Capt Brossard asks if the presentation can be printed out in the future as it was hard to see from that side of the room. VPMC acknowledges and says they will work on presentation methods in the future.</p>	Info
<p>One of the LCol's in attendance makes a point to recognize Maj Priems for his great work as the Ent O, PMC mirrors the remarks and adds to in order to thank Maj Priems for his work.</p>	Info
<p>PMC also takes the time to recognize Capt Heard on his work on the Intrepid bar.</p>	Info
<p>Capt Sean Maas-Stevens raises the concern of taxi chits for the mess, and that he wants the discussion to be re-opened. PMC says the mess committee will investigate and propose a motion next GMM.</p>	Action VPMC
<p>The discussion is brought back to unit allocations. Someone asks about increasing the price per person on the unit allocations. PMC asks how much they would want to increase, current allocation totals at about \$12K.</p>	Info
<p>Maj Mitchell motions to increase the unit allocation to \$50 per person to increase by the DND economic model.</p> <ul style="list-style-type: none"> <li>• Seconded by Lt Expert</li> </ul>	Info



	<ul style="list-style-type: none"> <li>Discussion: LCol Durant ask if this is a calendar year, and if it carries over. VPMC clarifies that it doesn't carry over, if members don't use their allocation, they will lose it.</li> </ul> <p>Someone mentions the base value (or 'Floor') on the unit allocation of \$150 if this would increase the floor as well, Ent O mentions that it wouldn't increase the floor and that the floor is different.</p>	Info
	<p>Capt Hoekstra, motions to add to the previous motion to increase the floor to \$250.</p> <ul style="list-style-type: none"> <li>Seconded by Capt Christensen</li> <li>Discussion: Nil</li> <li>Vote: 8 against, 14 abstain, remainder in favour.</li> <li>Motion carried; unit allocation increased to \$50 per person and the base value to be increased to \$250 and for the unit allocations to grow WRT the DND Economic model.</li> </ul>	Info  Action Ent O/ Fin O
4.	CLOSING REMARKS	
	<p>PMC thanks all members for being in attendance. Our next GMM will be Jun 2023.</p> <p>Maj McDonald motions to adjourn the meeting.</p> <ul style="list-style-type: none"> <li>Seconded by Maj Gelineau-Roy</li> <li>Discussion: Nil</li> <li>Vote: 1 against, no abstain, remainder in favour</li> <li>Motion carried; meeting adjourned at 1610.</li> </ul>	Info  Info

COTE,  
ALEXANDRE  
928

J.Y.A. Côté  
Lieutenant-Colonel  
PMC  
2296

Digitally signed by  
COTE, ALEXANDRE 928  
Date: 2023.05.01  
10:10:28 -04'00'

Lambert,  
Erica

E. Lambert  
Deputy Manager  
CFB Kingston PSP  
5649

Digitally signed by Lambert, Erica  
DN: dc=com, dc=cfpsa, ou=Users -  
CFCF Domain, ou=Ontario Region,  
ou=Kingston, ou=Users,  
cn=Lambert, Erica,  
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S.T. Hatton  
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Distribution List

VOM Mess Committee  
PSP through Mess Manager