



Jubilee Lodge Marina
Event Information



JLM parties: 00__ __

FUNCTION: _____

CONTACT PERSON: _____

ADDRESS: _____

EMAIL: _____

DATE OF FUNCTION: _____

PHONE #/LOCAL: _____

COMPANY/UNIT: _____

SERVICE NUMBER: _____

NUMBER EXPECTED: _____
(Must not exceed 90 people)

CONFIRMED: _____

SET UP

MILITARY FUNCTION <i>(i.e. Unit BBQ, Unit Christmas, Mug Outs, O Groups)</i>	YES	NO	@ \$200.00=	_____
CIVILIAN FUNCTION <i>(i.e. Stag & Doe, Birthday, Calibration of life, Christmas, baby shower)</i>	YES	NO	@ \$450.00=	_____
WEDDING/RECEPTION DECORATION <i>(Decorating the hall the day before the wedding)</i>	YES	NO	@ \$700.00=	_____
BBQ (medium)	YES	NO	@ \$20.00=	_____
FIRE PLACE	YES	NO	@ \$10.00=	_____
SECOND BAR TENDER <i>(Required with 60+ people)</i>	YES	NO	@ \$160.00=	_____

TOTAL FEES

COST: \$ _____

+ TAXES: \$ _____

- DEPOSIT: \$ _____

TOTAL: \$ _____

BAR: _____

OPENING _____

CLOSING TIME: 0100 – 0200 HRS

(bartender will be on site ½ hour before function)

Conditions

1. Jubilee Lodge agrees to provide all services as stated in this contract, providing all information has been given by the times specified.

2. In the event all information is not provided by the times specified, Jubilee Lodge cannot guarantee those products and/or services.

3. **Users are NOT permitted to bring outside alcoholic beverages into the Jubilee Lodge establishment. If found or caught the function will be shut down and all fees paid regardless.**

4. **All beverages, including non-alcoholic, must per purchased on site at the Jubilee Lodge bar.**

5. Jubilee Lodge staff reserves the right to remove any unauthorized beverages as sees fit.

6. Applicant agrees to pay for these products and/or services no later than the next day after the event.

7. Any damage or stolen property caused during stated times in this contract to the building, lounges, or furniture will be the responsibility of the applicant.

8. No open flame candles are permitted.

9. No one under the age of 19 will be served alcohol or tobacco products.

10. Anyone found purchasing alcohol for minors, will be asked to leave the premises.

11. Bartenders will abstain from serving alcohol to anyone who appears to be intoxicated.

12. _____

13. _____
- A

15 day notice is required to ca

Final payment will be made the day of the wedding or the next morning.
- ncel booking. If a 15 day notice is not re

ceived by the contractee, the deposit will not be returned.

14. All bar tips are the property of Jubilee Lodge Marina

NAME: _____

SIGNATURE: _____

DATE: _____

*if paying through NPF CF1# _____