

## Volunteer Understanding and Agreement

- ☐ I understand that I am willingly taking on a volunteer role that is unpaid, and that no employer-employee relationship is being created between myself and the Canadian Forces Morale and Welfare Services (CFMWS).
- ☐ I understand that I am representing the CFMWS public image when undertaking my volunteer duties. I will diligently carry out my volunteer duties and follow the directions provided by CFMWS staff, authorized personnel and/or Volunteer Opportunity Manager/Assignment Supervisor.
- ☐ If I am permitted to use CFMWS equipment, I will only use it for its intended purpose, following all directions and instructions, and in a safe and prudent manner.
- ☐ I may receive personal information of persons or confidential information during the course of my volunteer duties. I will keep all of this information strictly confidential, and not disclose it to anyone in any format unless my CFMWS Volunteer Opportunity Manager/Assignment Supervisor specifically authorizes me to do so.
- ☐ I have, as a Parent or Legal Guardian, read and acknowledged the National Volunteer Parental/Legal Guardian Consent form (if applicable).
- ☐ I, as a volunteer with CFMWS, will provide all required security checks, references, and supporting documents related to my role as a volunteer.
- ☐ I give permission to the CFMWS to collect, use, and store my personal information, based on my volunteer role(s).
- ☐ I understand that my personal information may be shared with CFMWS staff members and internal stakeholders if necessary and as it pertains to my role as a volunteer.
- ☐ I understand that CFMWS will not share, sell, or disclose any personal information related to its volunteers to third party organizations.
- ☐ I acknowledge and agree that all works or other items that may constitute intellectual property which are created, developed, or contributed to by me during or outside my volunteer duty hours, and which relate in any manner to the business or activities of CFMWS (the "Works"), shall be the sole and exclusive property of CFMWS. I irrevocably and unconditionally assign and agree to assign all right, title and interest to such Works without any additional consideration payable.
- ☐ I understand that, as a volunteer who **is a Canadian citizen**, in addition to support provided by applicable provincial programs, I may be eligible for supplementary compensation for injuries sustained while performing authorized volunteer duties through the Non-Public Property Consolidated Insurance Program (CIP) and related schemes.
- ☐ In exchange for entitlement to, and receipt of, compensation through the CIP and related schemes for injuries that I may sustain while performing authorized volunteer duties, I consciously waive any and all rights to take legal action with respect to such injuries that may be otherwise available under any legislative scheme or under a Common Law right of action against His Majesty in Right of Canada as represented by the Chief of the Defence Staff in his Non-Public Property capacity through the Canadian Forces Morale and Welfare Services and against the Staff of the Non-Public Funds, Canadian Forces.

### For non-Canadian citizen volunteers

☐ I understand that, as a volunteer who is **not a Canadian citizen**, I am not eligible for the Accidental Death and Dismemberment Benefits offered by the Canadian Armed Forces Non-Public Property but may be eligible for compensation for injuries that I may sustain while performing authorized volunteer duties through other compensation schemes.

Full Name of Volunteer:

Signature:

Date: mm/dd/yyyy

All applicable clauses must be read and checked off. This is mandatory before a Volunteer can participate in any volunteer role.

Questions may be directed to: [volunteer@cfmws.com](mailto:volunteer@cfmws.com) [CFMWS.ca/volunteer](http://CFMWS.ca/volunteer)

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