Door Prize Ticket Instructions



STEP 1: Get Your Two Tickets!
You will receive two tickets.
Keep the two tickets that say **"KEEP THIS COUPON."**



STEP 2: Enter the Free Membership Draw!
Place one ticket into the free membership draw box at the check-in booth.



STEP 3: Enter the Door Prize Draw!
Take your second ticket to visit the Division booths.
Choose **ONE of the three prize draw boxes** and drop your ticket into the box for the door prize you'd like to win!

Prizes

#1. The Nautical Nibbler

Set sail for deliciousness with a nautical charcuterie board, gourmet goodies, and wine accessories!

#2. Life's Little Luxuries

A little indulgence goes a long way! Enjoy a night of dining, sipping, and sweet treats with this luxurious prize package.

#3. Dinner & A Movie

Make it a night to remember with great food, big-screen fun, and all the goodies for a perfect night out!

19 Wing Comox Yacht Club (19WCYC)
Annual General Meeting
(Part One)

18 Nov 2026

The primary purpose of the Club is to **promote recreational and organized sailing and paddle sport opportunities for serving and former members and their families.**

Agenda

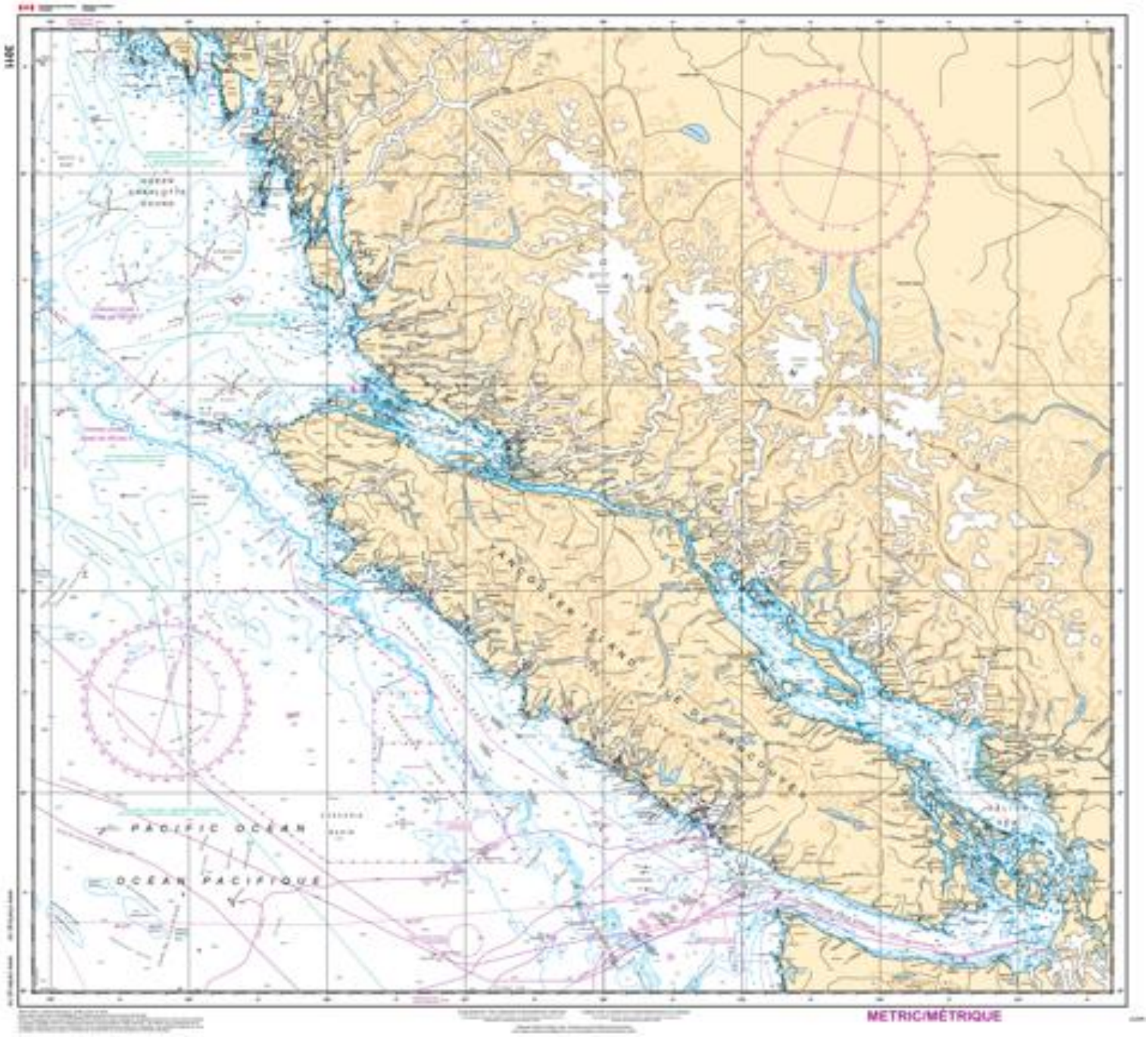
- Introductory Remarks
- ‘Around the Rock’ presentation

- Introduction of Executive
- Overview of Voting Process
- Review of Agenda and previous minutes
- Review and discussion of Treasurer’s Report
- Review of Proposed changes to Constitution and Bylaws
- Review and discussion of Strategic Plan
- Recognition of Members
- Review of nominations for Executive positions
- Open Discussion
- Adjournment

Introductory Remarks



- Is this an AGM or just a social gathering?
- Why are we doing this in November?
- Are we voting today?
- Do I have to attend another meeting to vote?


PACIFIC OCEAN
OCEAN PACIFIQUE
METRIC/MÉTRIQUE

Agenda

- Introductory Remarks
- ‘Around the Rock’ presentation

- Introduction of Executive
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Introduction of Current Elected Executive

Commodore†	LCol Fil Bohac
Vice-Commodore	Maj Jen Boswall (Appointed summer 2026)
Treasurer†	Mr. Paul Atterton (Acting, Appointed Sept 2026)
Secretary†	Mr. Paul Atterton
Rear-Commodore	Mr. James Hollis (Capt Ret'd)
Captain - Keelboat	Mr. Francois Duchesneau (MWO Ret'd)
Captain - Dinghy	Capt Martin Letourneau (Appointed summer 2026)
Captain - Paddlesports	Mr. Graham Edwards (Capt Ret'd)
Foreshore Officer	Mr. Alan Phillips (Sgt Ret'd)
Membership Officer	Ms. Paulette Hendry

Introduction of Current Key Appointed Positions

Communications Officer	Ms. Christie Kiers
Bar Officer	Capt Ceilidh Curtis
Training Officer (Keelboat)	Maj Marc Archambault
Assistant Training Officer (Keelboat)	Mr. Robert Thompson
Assistant Foreshore Officer	Mr. Francois Duchesneau (MWO Ret'd)
Assistant Keelboat Captain	Mr. John Dekkers
Assistant Paddlesports Captain	WO Jerome Bourget
Assistant Dinghy Captain	(Vacant)
Assistant Rear-Commodore	Ms. Kelli Ballantyne
Volunteer Coordinator	WO Matt Davidson

Process for February Voting

1 Notice

Agenda, Minutes, Budget, and ByLaw Changes, and Executive will be posted for members

30 day review period

2 Voting

Electronic Ballot sent out

Expect one week to cast vote

3 Verification

The Secretary verifies votes based on member eligibility.

4 Results

Motions pass/fail based on counted votes
(majority to pass)

- No proxies (all members have opportunity to vote)
- One vote per family membership
- AGM Quorum is 25% of members in attendance – all current members will be considered ‘in attendance’ for purposes of voting by electronic ballot
- Not voting will be counted as an abstention

Electronic Ballot and Voting

Members will provide Name and email

The electronic ballot will contain the proposed AGM motions and supporting info:

1. To receive and adopt the Agenda.
2. To approve the minutes of the 2026 AGM.
3. To adopt the membership fees for 2027
   Regular: $75.00
   Ordinary: $80.00
   Associate: $100.00
4. To adopt the Budget and Capital Expenditures for the 2027/2028 fiscal year.
5. To adopt the Bylaw changes as included in the notice.
6. To adopt the nominations for Executive positions

Members will select one of three choices for each vote:

FOR | **AGAINST** | **ABSTAIN**

Agenda and Previous Minutes

- Agenda and Previous Minutes will be voted on in Feb 2027
- Last year’s minutes available on Webpage

Simple Budget by Division – FY26/27 and FY27/28

Revenues	26/27		27/28
	Budget	Projected	Proposed
Memberships	$13,800	$11,600	**$11,400**
Keelboat Rentals	$9,000	$3,400	**$2,800**
Sailing Courses	$8,700	$0	**$8,700**
Dinghy Sailing	$1,200	$1,000	**$1,200**
Paddlesports	$5,000	$3,400	**$5,000**
Moorage	$7,800	$8,000	**$8,000**
Bank interest	$3,100	$5,900	**$5,200**
Bar Sales	$12,000	$12,100	**$12,200**
Clubhouse Socials		$600	**$0**
Total	**$60,600**	**$46,000**	**$54,500**
Unencumbered Cash Balance	**25.Mar.31**	**26.Mar.31**	**26.Sep.30**
	$44,589	**$56,968**	**$129,752**

Expenses	26/27		27/28
	Budget	Projected	Proposed
Depreciation (Capital Replacement)	$32,248	$23,100	**$13,700**
Keelboat Maintenance	$16,200	$9,800	**$8,000**
Sailing Course Costs	$8,400	$8,600	**$0**
Dinghy Sailing	$600	$2,500	**$3,500**
Paddlesports	$3,600	$100	**$3,600**
Reciprocals Expense	$5,100	$3,200	**$3,200**
General expense (internet, CC fees, CFCF levy)	$4,100	$4,400	**$4,300**
Bar Purchases	$5,300	$5,300	**$4,900**
TGIF, Clubhouse, BBQ, Socials	$6,800	$7,400	**$8,600**
Total including depreciation	**$82,348**	**$64,400**	**$49,800**
Total excluding depreciation	**$50,100**	**$41,300**	**$36,100**
Net Profit before Depreciation	**$10,500**	**$4,700**	**$18,400**
Net (Loss) Profit after Depreciation	**-$21,748**	**-$18,400**	**$4,700**

Capital Expenditure Requests (CERs) open and closed FY26/27

Project Name	Budget	Actual	Estimated Residual
None			

Capital Expenditure Requests (CERs) Proposed for FY27/28

Proposed Purchase	Estimated Cost	Status
Replace Winch on Work Barge	$7,500	
Replace 9.9 hp Outboard on Work Barge	$5,000	
New Dinghy Trailer	$2,000	
Replace Paddlesports Equipment	$4,000	

Membership as of September 30, 2026

Membership Type	Individuals	Total	%
Regular	120	251	75%
Ordinary*	17	28	11%
Associate*	18	35	11%
Lifetime	4	6	3%
Honorary	0	0	0%
Total	**160**	**320**	**100%**

- Membership year: 1 April – 31 March
- Membership application/renewal:
  - Electronic Membership form completed
  - Membership O confirms to member and PSP
  - Member pays at FS&R (Customer Service Attendant)
  - Member signs all waivers at FS&R
- Vehicle decals are still required

Associate members

- **Limits:** no more than 20% of total membership; Ordinary + Associate no more than 50%
- **PSP guidelines:** rates should be higher than R/O rates
- **Membership fees:** already include the 33% Associate premium (Regular $75, Associate $100)
- ***Effective 2027/28: the same 33% premium is applied to all other fees, including rentals, moorage and training***

Current Associate Members

- The Executive will vote in early 2027 to renew associate memberships
- All associate members must have a current Regular Member as a sponsor, and are expected to be active participants in club activities (Bylaws Art V para 17)
- There are 18 associate memberships (35 individuals) as of 30 September 2026

Atterton, Paul	Fountain, Ray	MacLean, Gary
Beaudoin, Henriette	Goodwin, Joan	McIntyre, Daryl
Blanchard, Jonathan	Havrda, Martin	Melnyk, Ken
Bremner, David	Johnson, Robert	Naylor, Glenn
Clark, Shauneen	Kiers, Christie	Nobbs, Cassie
Douglas, Philip	Lipsberg, Gundar	Van Drecht, Leigh

Current Lifetime Members

- Lifetime Membership is bestowed from time to time on distinguished individuals, who have made an extraordinary contribution to the club. Voted on by the Membership at an AGM.

Ray Uhl

Ed Goski

Marcel Rivest

Ben and Pat Douglas

Division Report: Rear-Commodore

- **Clubhouse use:**
  - 15 external bookings
    - RCMP, RCM-SAR, Royal Canadian Naval Association, Craft Night, Quilters, Community Groups, Douglas Gathering of the Clan, Probus (2 different clubs), Celebration of Life, Retirement/Birthday Parties & More!
    - New Club Social Events such as a summer corn feast and lobster feast successfully held!
- **Clubhouse status/issues**
  - Permanent shelf installed for new microwave
  - New outside “empties” shed acquired and constructed after vandals damaged the original unit
  - Network-based e-access (MasterVault) implemented for bar staff, increasing security by decreasing outstanding physical keys
- **Reminder: No fee for event use (member/military); and**
  - The commercial barbeque can be used for functions however, it must be fully cleaned after each use. At this time, there is no charge for the use of the barbeque or the propane consumed.

Division Report: Keelboat

- All three boats surveyed for Transport Canada / Sailing School compliance (April 2026)
- Maintenance (planned and additional)
  - *Against the Wind*:
    - Hauled out for rudder inspection and bottom paint (April 2026)
    - Head and macerator pump replumbed and rewired (May 2026)
    - New bilge pump (June 2026)
    - New running rigging (June 2026)
  - *Hawk*:
    - New sails (March 2026)
  - *Pacific Green*: Sold (July 2026)



Division Report: Keelboat

- New Vessel Checklists and Logs (will change when TC submission approved)
- Changes in 2026:
  - Seasonal rental fee increased to $315 for regular member daysailers and $420 for associate member day sailers vs a daily rate
  - Annual checkout and refresher for keelboat use (*ATW* and *Hawk*)
  - Electronic Booking system (i.e. through Calendly)
  - Booking policies to be reviewed to optimize flexibility and member access

2027 Keelboat Rental Strategic Priorities

- Expand access to sailing
  - regularly scheduled sailing events with club boat owners and Day Sailors
  - provide everyone more opportunities to get on the water: new sailors, prospective keelboat trainees, recent course graduates and members looking to refresh their skills.
- Leverage the experience of club boat owners and/or Keelboat Instructors by forming an advisory team to support the Keelboat Captain and crew.
- Maintain the current fleet configuration for the 2027 season with no new boat purchases.
- Permit **ATW** rentals for extended cruising beyond local waters when not being used for training.
- Continue operating **Hawk** as a Day Sailor vessel only in local waters.

Keelboat Use Statistics 2026/27 (with comparables)

		Mar	Apr	May	June	July	Aug	Sep	Oct	26/27 Total	25/26 Total
Against the Wind	Rented			1	4	2	8	2	2	**19**	**46**
	Trg/Maint			3	5		4	2	1	**15**	**66**
	Used	**0**	**0**	**4**	**9**	**2**	**12**	**4**	**3**	**34**	**112**
Hawk	Rented				3	1	2	1		**7**	**11**
	Trg/Maint			2	2	4	4	3		**15**	**29**
	Used	**0**	**0**	**2**	**5**	**5**	**6**	**4**	**0**	**22**	**40**
Pacific Green	Rented				3 (of 6)					**3**	**24**
	Trg/Maint		2	1						**3**	**17**
	Used	**0**	**2**	**1**	**3**	0	0	0	0	**6**	**41**

Keelboat Training

- 2026: Change in Direction
  - Training and certification conducted for 6 instructors thru the Canadian Recreational Yachting Association (CRYA).
  - TC certification required as a RBS - was not submitted or approved to allow courses to be taught this past summer.
  - Certification is being submitted over winter to enable courses in Spring 2027.
- 2027: Basic Sailing Course
  - ‘Competent Crew’ and ‘Competent Skipper’ as separate blocks with study guide and on-water training.
  - Instructors can certify/pass students based on competence demonstrated, not separately tested.
  - Increased flexibility for scheduling throughout the sailing season.
  - No longer delivered as a single course April thru June.

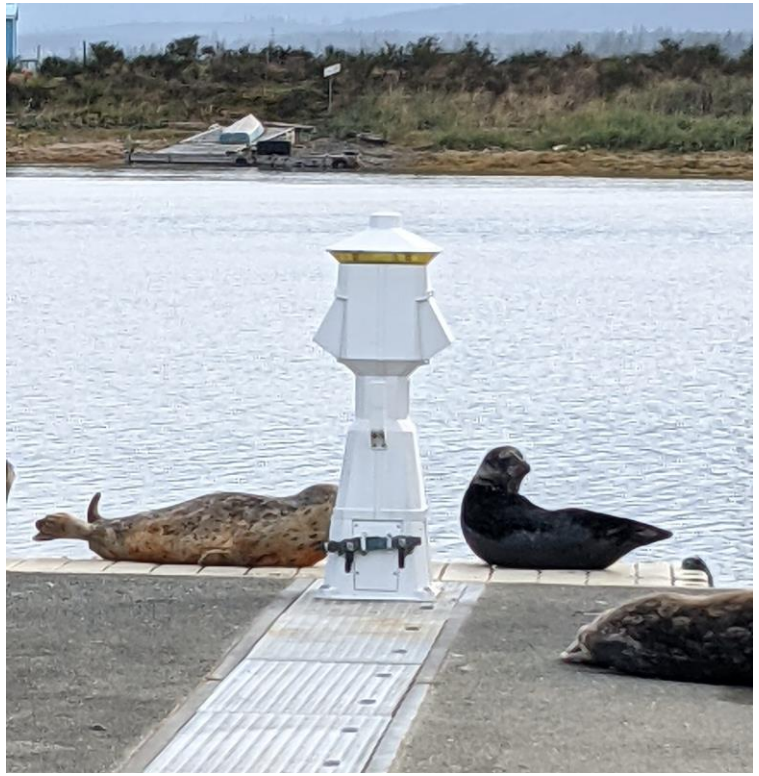


Division Report: Foreshore Officer

- Currently 27 vessels on docks
- Applications for 26/27 accepted 1 April – 31 May, spots assigned in June (before leaving docks for summer)
- In 2025:
  - Berthage application process changed and rates adjusted - (Five Drafts tied to volunteering)
  - Implemented assigned Dinghy dock spaces & Dinghy Decals
- 2026 and 2027:
  - Berthage rates unchanged except for 4th Draft
  - Work Float – new Winch and Outboard planned
  - Vessel Inspection Requirements at discretion of Foreshore Officer



Berthage Changes



- From 2025:
  - Avoid annual ‘competition’ based on points
  - A Member with berthage, in good standing, and meeting 35 hour volunteer commitment, keeps his spot
  - Five Draws:
    1. Returning Member who have volunteered
    2. RegF members newly posted in
    3. Returning Member, who volunteer, buying a bigger boat *
    4. Returning members who have not volunteered **
    5. All others (including late applications)
  - assigned dinghy spots and a dinghy fee ($50)
- New in 2026: A returning member who does not contribute volunteer time to the club will pay double the berthage rate (4th Draw)
- No planned changes for 2027

What is a Reciprocal Agreement?

- It's a group of yacht clubs who have agreed to provide free visiting moorage to each others' members
- We provide a limited amount for dock space free of charge
- We get free/reduced moorage at all other yacht clubs in the agreement
- There are restrictions and conditions on length of stay
- Must be a club member but don't have to own a boat
- Can be used for Power boats or Sailboats
- Fly our burgee and show your membership card
- **Plan to continue Current Reciprocal agreement with CVYC using Comox Marina docks, with adjustments**

Division Report: Dinghy

2026 Achievements

- Grown from 13 Dinghy members to 26 members
- New Courses being offered
  - Intro to 420 Sailing Course
  - Advanced Course



2027 Goals

- Get all 4 boats operational
- 2027 Summer Kids Sailing Course
- 420 Club Regatta (all 4 boats)
- Continue to offer 420 Sailing Courses

Rental Fee adjustment: $75 Regular, $100 Associate

Capital Purchase:

- Dinghy Trailer

Division Report: Paddlesports

Kayaks - 15

- 12 plastic singles
- 1 fiberglass single (donated)
- 2 doubles

SUPs - 15

- 5 solid
- 10 inflatable

Surfski - 2

Canoes – 2



Rental Fee adjustment: $75 Regular, $100 Associate

Division Report: Paddlesports

- Training
  - pool sessions in Spring (4 this spring, as needed this fall)
  - Summer training at QUADRA (10 sessions)
  - Advanced training available (roll clinic, etc)
- Events
  - Cadet camp support
  - No adventure training support this year
  - Always looking for someone to organize events/trips!
- Jerome Bourget volunteered to maintain equipment.

  BZ, all the SUPs are serviceable!



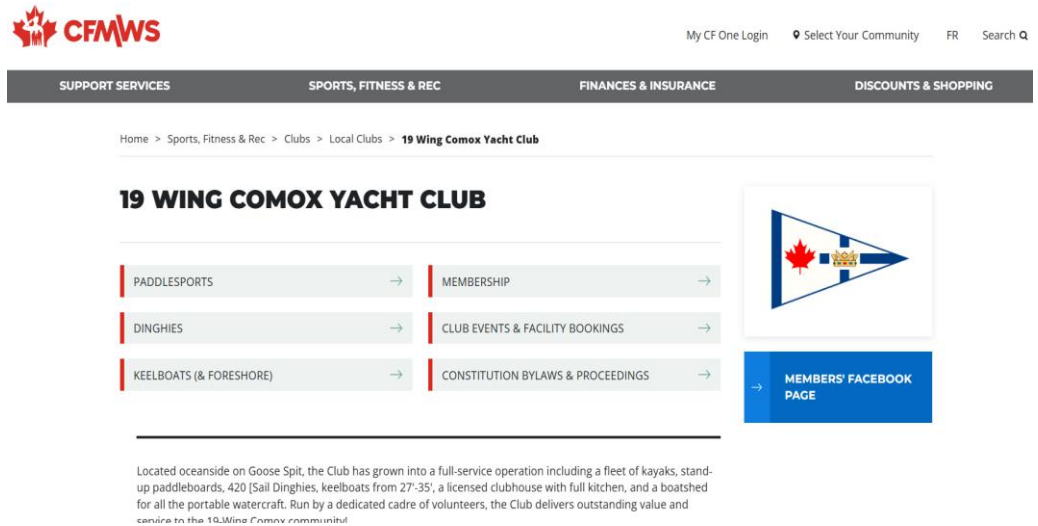
Paddlesports Usage

Year	Month	Kayak	SUP	Surfski	Canoe
2022	Total	59	111	15	6
2023	Total	118	222		12
2024	Total	59	111	15	6
2025	Total	58	120	47	3
2026	**Jan**			10	
	Feb			7	
	Mar	1	2	3	
	Apr	2		6	
	May	1	5	3	
	June	8	9	9	
	Jul	17	26	17	5
	Aug	27	29	17	3
	Sep	16	14	8	2
	Oct	5	1	6	1
2026 Total		**77**	**86**	**86**	**11**

Division Report: Communications

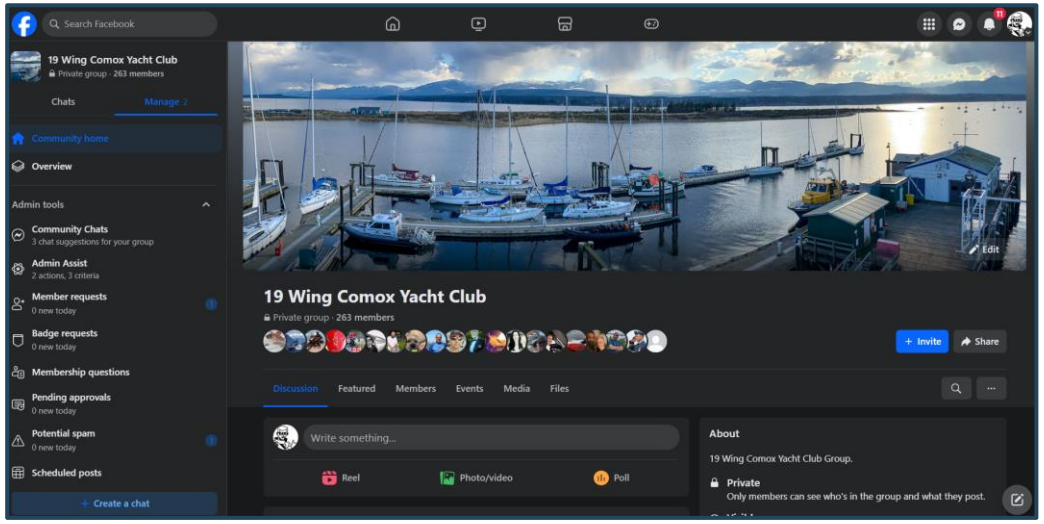
Website

- Contact info
- Constitution and Bylaws
- Membership forms and info
- Weather Station Link and Weather/Marine Info
- **Waivers are required for all guest activities**



Facebook

- Members-Only closed group (320)
- Public Page has been deactivated
- Events, activities, requests for volunteers



Email Newsletter and Totem Times

Volunteer Coordinator

- WO Matt Davidson

Volunteer-Coord@19WCYC.com

- “Communication bridge” between our members and club divisions.
- Opportunities for all experience levels and interests

(eg. Socials, paddlesport and keelboat maintenance).

- Upcoming events posted to web calendar and Facebook.
- email notifications with priority tasks.



Volunteer Coordinator

- **25-26 Activities:** Volunteer Days, 19 Wing Community Day
- **26-27 Planned:** Regular Volunteer Days, Club Yard Sale, Membership BBQs, Boat Maintenance Days

- **Volunteer Hub** – balance workload, find suitable tasks tailored to member strengths and provide opportunities for all seeking to engage further with the club!

“Many hands make light work.” - John Heywood



VOLUNTEER HOURS INCENTIVE PROGRAM

$25

gift certificate
drawn every month

Contribute to the club and track your time!

Thank you for everything you do to support our community.

Why?

- Encourage tracking of volunteer contributions
- Recognize our volunteers
- Help highlight work contributed to the club
- Add a bit of fun appreciation to your effort

How?

- Scan the QR code posted around the club , in Newsletter and on Facebook when you complete a task
- Each entry qualifies you for the monthly draw
- One winner picked at random
- Gift Certificates handed out at TGIFs and/or AGM

Important: This form is separate from any hour reporting required by Divisions for Berthage. Please keep reporting to your Division Leader as required.

VOLUNTEER HOURS INCENTIVE PROGRAM

$25

gift certificate drawn every month

Contribute to the club and track your time!

Thank you for everything you do to support our community.

Mark Lunny

Alison Kalnicki

Graham Edwards

Bren and Clay Scorah

Maddison Paetz

Proposed Bylaws changes

- Proposed wording will be distributed and posted in January 2027
- During the 27/28 membership year, the Bylaws Committee will review all Bylaws and recommend changes as required.

Proposed 2027 changes:

- Reclassify the Membership, Communications and Training Officers to Elected Voting Executive Members (Article V, Paragraphs 20 and 24)
- Change Honorary Members from voting to non-voting and provide guidance on typical Honourary Members (WComd, Commodores from other local Yacht Clubs) (paras 18 and 51)
- Clarify proxy process within a family membership (Article XII para 51)
- Minor wording changes for clarity and conciseness, and update references

Questions from Members

1. Sailing Training, Courses & Certification

- When will sailing and keelboat training restart?
- What sailing, dinghy, and certification courses will be offered in 2027?
- Will there be additional options such as evening classes and refresher training?

2. Keelboat Fleet & Rental Program

- What is the long-term direction of the keelboat training and rental program?
- Are there plans to replace or expand the cruising boat fleet?
- How are decisions made regarding the purchase and sale of club boats?

Questions from Members

3. Club Finances & Financial Transparency

- What is the current financial position of the club?
- Can financial reports be presented in a more understandable format?
- How are fee structures and major spending decisions determined?

4. Volunteer Opportunities & Member Involvement

- How can members learn about available volunteer opportunities?
- How can volunteers provide input on decisions affecting their areas of involvement?
- What volunteer opportunities are coming up in the near future?

Questions from Members

5. Facilities, Docks & Access

- What are the plans for docks and rental boats?
- Will gate access arrangements change in 2027?
- What is the future of powerboat moorage and participation within the club?

6. Strategic Direction & Growth

- What is the club's long-term strategy for growth?
- How will sailing activities fit into future growth plans?
- How will the club balance growth with maintaining member services and club culture?

Questions from Members

7. New Member Orientation & Communication

- Can a new-member orientation package be developed?
- How can information about programs and opportunities be shared more effectively?
- How can new members become involved more quickly in club activities?

8. Dinghy Fleet & Dinghy Operations

- Are there plans to expand the dinghy fleet boat types (e.g., Lasers)?
- How many dinghies are currently available for member use?
- Is a motorized tender available to support dinghy operations and training?

Volunteers run the club!

1500

Keelboat Volunteer hours expended last season

- Routine maintenance, Upgrades and Repairs
- Course Development and Sailing Instructor Training and Certification

150

Kayak Volunteer Hours

- Maintenance
- Repairs
- Instruction

100

Dinghy Volunteer Hours

- Hardware and Rigging maintenance
- Fiberglass and Gelcoat repairs
- instruction

- **Executive Positions (averages 100-200 hours per year)**
- **Bar Operations, Clubhouse cleaning and maintenance**
- **Foreshore / Dock / Mooring maintenance**
- **TGIFs and Potlucks, REXSPO/Open House …**

Recognition 2027:
Distinguished Volunteers

Glen Mitchell

Software Development

For tireless efforts in establishing and maintaining the electronic Membership process, which has streamlined the applications and renewals, and improved the quality and speed of member database.

Recognition 2027:
Distinguished Volunteers

WO Jerome Bourget

Paddlesports Maintenance

For managing the expanded fleet of paddlesports – SUP, Kayak, Surfski, Canoe and all safety equipment, ensuring 100% of equipment was available during the 2026 season

Recognition 2027:
Distinguished Volunteers

Capt Ceilidh Curtis

Bar Officer

For exceptional behind-the-scenes management of the Clubhouse Bar:

Scheduling staff, sales reconciliation and payment management, inventory verification, restocking and returns, compliance with NPF and BC Liquor licences

Recognition 2027:
Volunteer of the Year

Ms. Christie Kiers

‘Swiss Army Knife of the Exec’

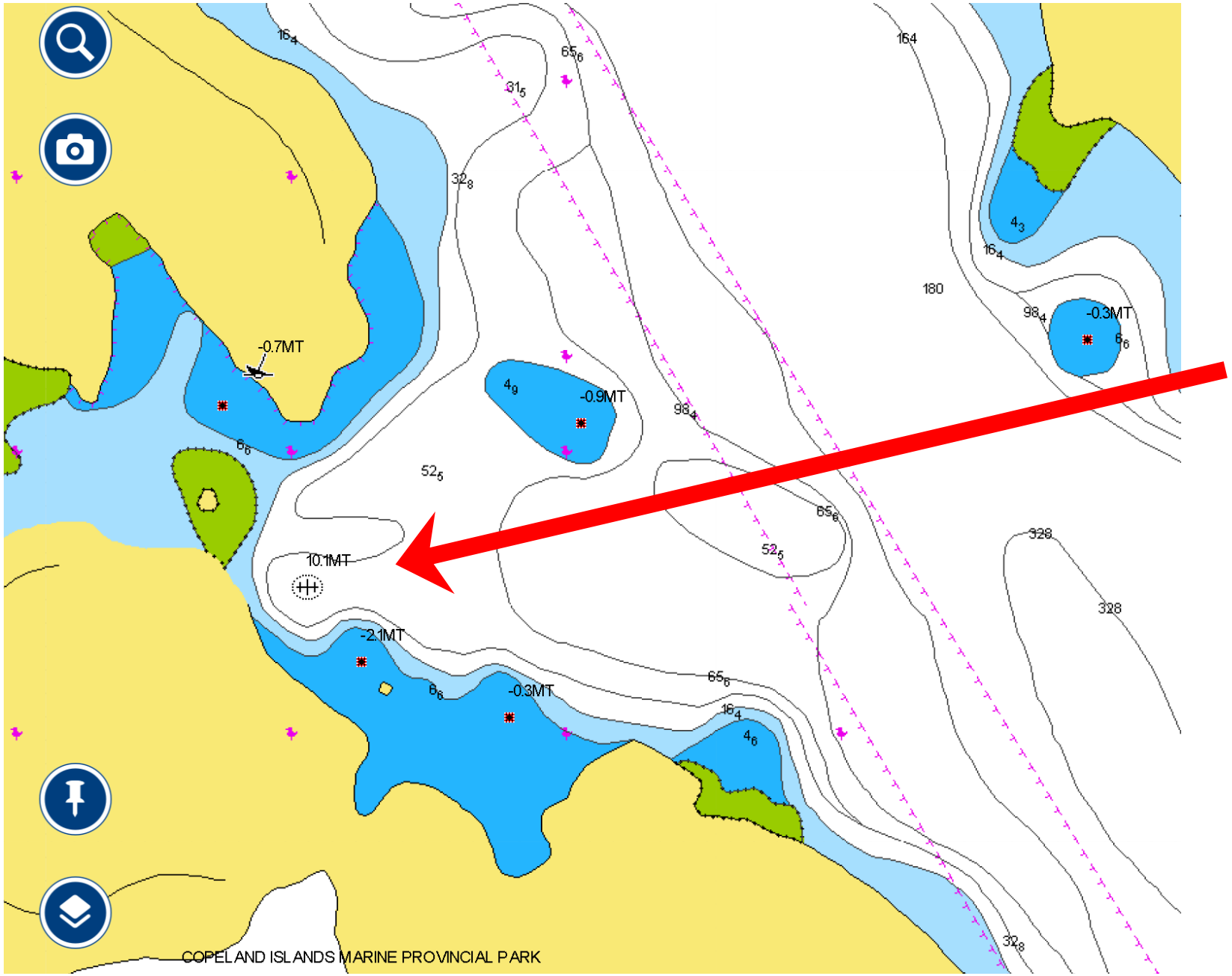
For tireless contributions wherever there is a need – Interim Communications Officer, establishing electronic keelboat scheduling, Volunteer Recognition program mastermind, event organization and support including AGM planning.

Recognition 2027: Broken Prop Award

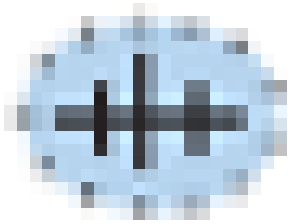




“This award exists to honour those moments when confidence briefly exceeded, skill, awareness, or depth under the keel”


-0.7MT
-0.9MT
-0.3MT
10.1MT
-2.1MT
-0.3MT
COPELAND ISLANDS MARINE PROVINCIAL PARK



		hydrographique ou par plongeur
28		Wreck, least depth unknown, considered to be potentially dangerous to some surface vessels Caution: Not all wrecks which are potentially dangerous have this symbol, see caution at K 29 Épave de brassiage inconnu, constituant un danger potentiel pour certains bâtiments de surface. Avertissement important : certaines épaves constituant un danger potentiel, ne comportent pas ce signe conventionnel; voir l'avertissement à K29



2027 Broken Prop Award: Mr. Jonathan Blanchard, *S/V Saga*



Broken Prop Award – Honourable Mention



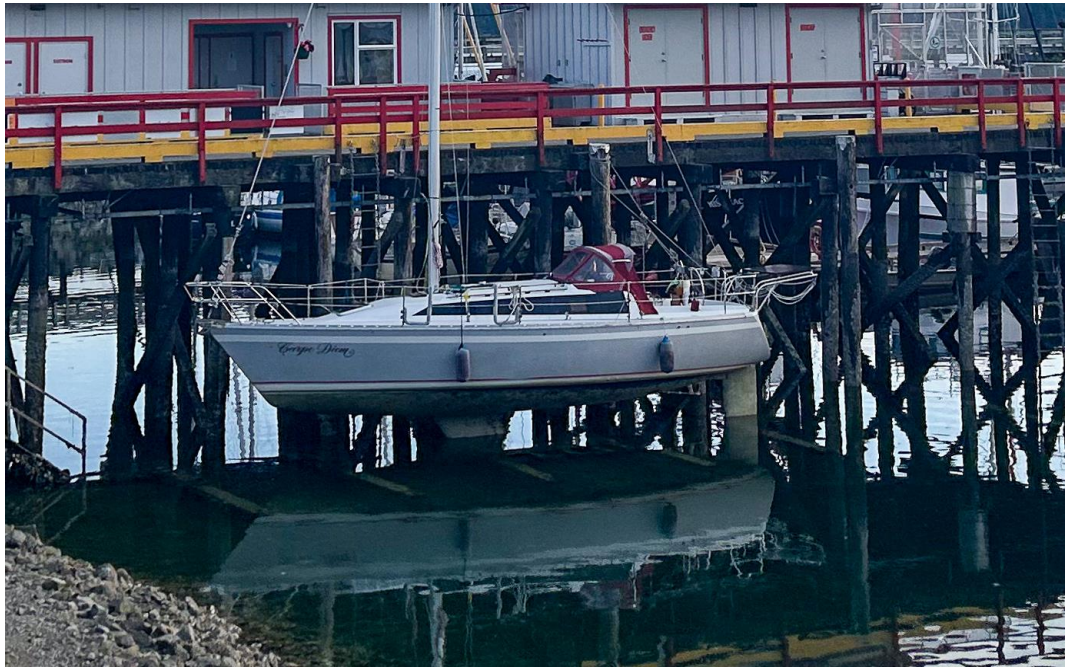
Roch Massicotte, RCM-SAR Station 60 *‘Cape Lazo’*

Broken Prop Award – Honourable Mention



LCol Fil Bohac

S/V Carpe Diem



Departing Executive

- Treasurer – Maj Greg Boyd (APS 26)
- Vice Commodore – LCol Genevieve Vallieres (APS 26)
- Dinghy Captain - Jonathan Juteau-Berlinguette (Summer 26)

- Commodore – LCol Fil Bohac (Winter 27)
- Rear Commodore –James Hollis, Capt (ret’d) (Winter 27)
- Bar Officer – Capt Ceilidh Curtis (APS 27)

2027/2028 Elected Executive Positions (Proposed)

To be voted on at the February 2027 AGM. Nominations accepted for any position until January 6, 2027

Commodore - Vacant

Vice-Commodore - Maj Jen Boswall

Treasurer - Vacant

Secretary - Mr. Paul Atterton

*Membership Officer - Ms. Paulette Hendry**

Rear-Commodore - Ms. Kelli Ballantyne

Keelboat Captain - Ms. Christie Kiers

Dinghy Captain - Capt Martin Letourneau

Paddlesports Captain - Mr. Graham Edwards (Capt Ret'd)

Foreshore Officer - Mr. Alan Phillips (Sgt Ret'd)

Communications Officer - Ms. Allison Caughey#

Training Officer - vacant#

** Formerly a voting appointed member of the Executive # Formerly a non-voting position on the Associated Executive*

2027/2028 Key Appointed Executive Positions (Proposed)

Positions appointed by the Executive

Bar Officer - Vacant

Training Officer (Keelboat) – Maj Marc Archambault

Assistant Training Officer (Keelboat) - Mr. Robert Thompson

Assistant Foreshore Officer - Mr. François Duchesneau (MWO Ret'd)

Assistant Keelboat Captain - Mr. John Dekkers

Keelboat Bosun - Mr. Mark Lunny (Mcpl Ret'd)

Assistant Paddlesports Captain - WO Jerome Bourget

Assistant Dinghy Captain - Vacant

Assistant Rear-Commodore - Vacant

Volunteer Coordinator - WO Matt Davidson

Open Discussion

- Items from the membership

- Membership Discount for all attendees
- Final Draw Prize

Closing Remarks

The best way to criticize something is to offer to make it better

Adjournment

