

17 Wing Winnipeg Det Dundurn
Dundurn SK S0K 1K0

5545-4 (Secy)

07 Mar 25

Dist List

**MINUTES OF ARM MEETING HELD IN
BLDG. 82 AT 1330H ON 06 MAR 25**

PMC: PO2 T.M. Bedard
V/PMC MCpl M. Tremblay

Members: Pte D.C. Faurschou Entertainment Rep
Cpl W.I. McKeith Entertainment Rep (Sub)
MCpl O. Westerhof Financial Rep
MCpl M.T.I. Thibodeau Secretary

Attendees: Det. Dundurn & lodgers
Associate members Nominal roll enclosed
R CAF
Students

Ex-Officio members Georgia Bayer Mess Mgr/D PSP Mgr
Meghan Folnovic NPF PSP Mess Admin

ATTENDANCE: 30 % quorum required: 102 Reg force, 2 ULO

RECORDED: This meeting was recorded and time references are made within the minutes.

I	<u>CALL TO ORDER/INTRODUCTORY REMARKS</u> i. PMC called the meeting to order at 1330hrs after all available committee members had arrived, ii. PMC mentioned quorum was reached with 51 members.	PO2 Bedard
II	<u>ADOPTION OF THE AGENDA</u> i. PMC read the agenda and motioned the adoption of the agenda. Motioned to accept the agenda as presented by Cpl K. Dumont Seconded the motion Sgt B.J.G. Borix	ALL IN FAVOR
III	<u>REVIEW PREVIOUS MINUTES</u> i. Minutes from the previous meeting held on 21 Nov 24 were sent by email, therefore, reviewed individually.	

Motioned to accept minutes as presented by Cpl W.M.C Gilroy
Seconded the motion Sgt M.E.K. Kovacs

ALL IN FAVOR

IV

FINANCIAL STATEMENT

- i. Overview of the financial reports for FY 24-25.
 - a. Balance sheet 31 Jan 25.

ALL RANKS MESS BALANCE SHEET		JAN24-25
TOTAL ASSETS = <i>Receivables</i>		21,856.58
GIFT FUNDS		4,872.95
ACCOUNTS PAYABLE (GST/PST to be cleared)		49.87
TOTAL LIABILITIES = <i>Costs</i>		4,922.82
RETAINED EARNINGS 23/24		5,448.62
+ NET INCOME / - LOSS FOR THE YEAR		-1,823.54
RETAINED EARNINGS		3,625.08
TOTAL EQUITY = <i>Assets minus Liabilities</i>		16,933.76
UNENCUMBERED CASH = <i>Current bank balance</i>		16,798.81

- b. Income statement FY 24-25. Expenses are higher than revenue due to a large bank balance at start of FY 24-25. *We should not allow the funds to accumulate as they are mess members dues and they are to be spent on functions for them.*

ALL RANKS MESS 31 JAN 2025	Budget YTD	Actual YTD
ENTERTAINMENT REVENUE	7,160.00	7,034.15
FEES REV	40.00	38.98
MEMBERSHIPS	3,750.00	3,884.58
TOTAL REVENUE	10,950.00	10,957.71
ENTERTAINMENT COSTS	18,480.00	12,599.26
REPAIR/MAINTENANCE	3,000.00	181.00
TOTAL EXPENSES	21,480.00	12,781.25
NET INCOME <i>revenue minus expenses</i>	-10,530.00	-1,823.54

- c. Entertainment event summary FY 24-25.
Underbudget by \$2,680.74. BMO \$1,000 donation toward children's gifts at Family Christmas and unforeseen TGIT's cancellation.

EVENT	BUDGET	ACTUAL	DIFFERENCE
BINGO - <i>upcoming</i>	3,200.00	0	0
ST PATRICK'S DAY - <i>upcoming</i>	200.00	0	0
CHRISTMAS PARTY	2,000.00	1,756.73	243.27
COFFEE BREAK	720.00	824.38	0
GAMES NIGHT	800.00	720.00	80.00
HALLOWEEN	600.00	565.44	34.56
TROOPS CHRISTMAS DINNER	500.00	470.76	29.24
OCTOBERFEST	6,000.00	5,493.58	506.42
TGIT	4,160.00	2,758.33	1,401.67
PMC BAR CARD	500.00	10.04	489.96
TOTALS	15,280.00	12,599.26	2,680.74

MCpl Westerhof
Pte Faurschou

ALL IN FAVOR

	<p>ii. Bingo: Needed members to vote on \$3,200 budget No motion was made this item was raised as old business by the PMC as the vote was not conducted at the last meeting. 10:40/14:35 Yays: 20 / Nays: 0 / Abstain: 10</p> <p><i>'17 Wing Det. Dundurn ARM Constitution and By-Laws PARA 75 All motions are decided by majority vote of the Ordinary Mess Members present, of those that have responded to an electronic vote within the defined timeframe. This is interpreted to mean more than half of the votes cast ore received, disregarding those who abstain from voting. A tie vote defeats the motion. The voting is done by a show of hands when done in person at a GM, or submission of a response in the case of electronic voting. Members are encouraged to vote on all motions.'</i></p>	
V	<p><u>ONGOING BUSINESS</u></p> <p>i. Constitution amendment regarding Mess gifts as 17 Wing Det. Dundurn is now ARM: Exec committee's proposal to amend the constitution to reflect the changes on mess's, welfare and hospitality gifts; however, members seek clarification before approval. Current and proposed bylaws are enclosed:</p> <p>a. Q: If there's a break within the 18 months such as LWOP for vacation/MATA/PATA, posting, if member chose not to pay in 17 Wing Det. Dundurn's mess will they still receive a gift regardless? 18:57-34:00 Motion by Cpl B. Bergman to waive the time frame for MATA/PATA or disruption of service Seconded the motion B.J.G. Borix Yays: 25 / Nays: 0/ Abstain:4</p> <p>b. Retirement gift: Release gift should be the <i>posting gift</i> plus one year associate membership. 22:15 Motioned to report voting amendments by Sgt B.J.G. Borix Seconded the motion Cpl K. Dumont Yays 25 / Nays: 6 / Abstain: 4</p> <p>ii. Golf Simulator will be divested through bids at Flightline Bldg 82 to mess members, then Facebook Marketplace as approved on ARM 21 Nov 24.</p>	<p>Sgt L.R.B. Blanchette</p> <p>MWO J.A. King</p> <p>PO2 Bedard</p>
VI	<p><u>NEW BUSINESS</u></p> <p>i. Coin: Presented after one year with the mess. Was e-voted and approved after the meeting as three quotes were needed. Total cost with shipping \$1020 CAD. Three quotes were reviewed and the most cost effective was chosen.</p>	

Motioned to accept by MWO J.A. King who also suggested serialized coins
 Seconded the motion Cpl R.J. Maunder
 Yays: 28 / Nays: 1 / Abstain: 3

ALL IN FAVOR

i. Gavel for outgoing PMC

Motioned to accept by Sgt B.J.G. Borix
 Seconded the motion Cpl K. Dumont
 Yays: 27 / Nays: 2 / Abstain: 5

ii. Outstanding mess gift : Exec committee decided on an engraved glass tankard for ARM members who have not yet received their gits prior to Nov 24. If members have not receive theirs and weren't on the list to contact NPF PSP Sam Woods by email.

Motioned to accept by Cpl R.J. Maunder
 Seconded the motion Cpl K.C. Polewczuk
 Yays : 3 / Nays: 4 / Abstain: 13

ALL IN FAVOR

iii. ARM Mess entertainment event summary & budgets
 \$2K Sponsorship and donations available from B Funds for *Family Xmas, Fall event, and offsite activity.*

Expense Description	Total Cost to Mess	Entrance Fee
ENTERTAINMENT- RECURRING	\$7,800.00	
COFFEE BREAK (40x\$25)	\$1,000.00	\$0.00
TGIT (17x\$400)	\$6,800.00	\$0.00
ENTERTAINMENT- SOCIAL EVENTS	\$9,750.00	
TROOPS CHRISTMAS DINNER	\$500.00	\$0.00
FAMILY CHRISTMAS PARTY	\$2,000.00	\$0.00
GAMES TOURNEY (9x\$100)	\$900.00	\$0.00
HALLOWEEN / CLUB NIGHT *NEW*	\$1,400.00	\$5.00
FALL EVENT (DET WIDE) *Reimagined*	\$2,000.00	n/a
ST PATRICK'S DAY	\$600.00	\$0.00
TATTOO POPUP *NEW*	\$250.00	\$75.00
PAINT BALL *NEW*	\$1,500.00	\$30.00
WHISKEY TASTING TOUR *NEW*	\$400.00	\$10.00
OTHER	\$3,600.00	
PMC BAR CARD	\$600.00	n/a
F&E UNDER 10,000	\$2,000.00	n/a
REPAIR / MAINTENANCE EXP	\$1,000.00	n/a

- Whiskey Tour budget was accrued to \$475.
- Tattoo popup: Entertainment Rep provided information on format of the event, public health regulations, and financial. Suggested flash tattoos sheets are enclosed.
- Halloween RAVE would be held on 24 Oct 25
- Paintball: Sgt R.J. Gater highlighted that 17 Wing Det. Dundurn has paintball guns. (CFAD)
 Motioned to approve all activities at once by Cpl K. Dumont
 Seconded the motion Sgt B.J.G. Borix

Pte D.C. Faurschou
 Cpl W.I. McKeith

Cpl W.I. McKeith
 Pte D.C. Faurschou

ALL IN FAVOR


	<p>Yays: 32 / Nays: 3 / Abstain: 5</p> <p>iv. Mess Food: As per SLGA's regulations <i>All permittees must provide food service satisfactory to SLGA's food service requirement. This food must normally be available during the hours that beverage alcohol is offered for sale.</i> Mess food schedule is enclosed. MWO J.A. King motioned to elect a Food Rep. Cpl K. Dumont volunteered. Yays: 29 / Nays: 0 / Abstain: 2</p> <p>a. \$5 to non-members for food, including TGIT, will be charge. However, ARM needs to clarify if spouses are considered guests or kids, and what about left over? Motioned to accept by Sgt R.J. Gater Seconded the motion Cpl R.J. Maunder Yays : 37 / Nays: 0 / Abstain: 3</p>	<p>ALL IN FAVOR</p> <p>ALL IN FAVOR</p>
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VII	<p><u>ROUND TABLE / OPEN DISCUSSION</u></p> <p>i. Base Fund Event OPI : Capt Nordquist DCO and member of the B Fund committee shared that units and lodgers will be planning activities each in turn to prevent cancellation, lack of planning or having the same volunteers. Lodger unit 23 CF H Svcs C will be hosting Sports Day in May 25</p> <p>ii. Associate member: ARM has no associate members. 17 Wing Det Dundurn's constitution is based on CFB Greenwood. MWO J.A. King suggests that associate member should pay their membership in full, regardless of the month joining, to remove <i>social</i> from authorized associate member's description, and to add <i>honorary</i> membership for life. Motioned to accept by Cpl W.M.C. Gilroy Seconded the motion Sgt B.J.G. Borix Yays : 27 / Nays: 1 / Abstain: 8</p> <p>ARM members are advised to advertise and invite Public Servants to join as associate members.</p>	<p>ALL IN FAVOR</p>
VIII	<p><u>ADJOURNMENT</u></p> <p>i. PMC set the next meeting on 23 Oct 25.</p> <p>ii. PMC motioned to adjourn the meeting at 1503hrs.</p> <p>Motioned to approve by Cpl K. Dumont Seconded the motion Cpl R.J. Maunder</p>	<p>ALL IN FAVOR</p>

M.T.I. Thibodeau
MCpl
Secretary
4383



T.M. Bedard
PO2
PMC
4280



GEORGIA BAYER
DEPUTY PSP MANAGER
CO 17 WING DET DUNDURN
G. Bayer
Civ
D PSP Mgr
4176

DALE,
NADINE 993

Digitally signed by
DALE, NADINE 993
Date: 2025.03.31
11:29:20 -06'00'

L.N. Dale
Maj
CO 17 wing Det Dundurn
4200

Enclosed

ARM AGM Nominal Roll – 6 March 2025
Current bylaw/Proposed change
Mess Food Events 2025-26 Calendar
Flash tattoos
Associate member's poster
2189 Dundurn Combined mess budget

Dist List

PMC
Admin O
Deputy PSP Manager
NPPAM