

# CSMFRC Board of Directors Meeting Minutes

Board Chair Signature: 

Date: 23 Jan 2025

**Date: May 1<sup>st</sup> 2024**

**Time: 5:30pm**

**Where: B100 CSMFRC Office and on Zoom**

**In attendance: Kendra, Pat, Tony, Kevin, Lindsay, Brittany, Adam, Emily**

**Regrets:**

**Attachments:**

---

## MINUTES

### 1. Call to Order

The meeting was called to order at 5:48pm by Kendra Bessey

**a. Land Acknowledgement:** *I would like to begin by acknowledging that we are on treaty land, referred to as Treaty 6 Territory and that 17 Wing Detachment Dundurn and all the people here are beneficiaries of this treaty. Treaty 6 encompasses the lands of the Cree, Dakota, Nakota, Saulteaux (SO-TOE) and the homeland of the Métis Nation. We are dedicated to ensuring that the spirit of Reconciliation and Treaty 6 is honoured and respected. This acknowledgement also reaffirms our relationship with one another, and we are committed to move forward in partnership with Indigenous Nations in the spirit of reconciliation and collaboration.*

### 2. Adoption of Agenda

**Pat**

**MOTION: To adopt the agenda as presented**

**Motioned by: Kevin**

**Seconded by: Lindsay**

**ALL IN FAVOR - CARRIED**

### 3. Adoption of January 25<sup>th</sup> 2024 Minutes

**Pat**

**MOTION: To approve the minutes**

**Motioned by: Lindsay**

**Seconded by: Brittany**

**ALL IN FAVOR- CARRIED**

### 4. Adoption of E-votes:

**None needed**

### 5. Old Business:

**a. Kendra wanted feedback on the current constitution and bylaws provided by YSU thus far. Suggestions are:**

- Drop BOD from 11 to 9? 4 directors and 1 Member at large?

- Pat suggested changing the name "community" to "families" in our objective of who we support
- We have many funders outside of MFS so not naming any and just keeping broad names on this specific (ie RCL, etc)
- Moose Jaw is going the route with no governance board, have set the precedence that they cannot have a lapse in services during the process and with the new system. A discussion has occurred about having all of Sask covered under one umbrella. Pat recognized that there are so many differences between just Moose Jaw & Dundurn and the requirements and needs.
- AGM needs to be in September.
  - "region" for coverage to change to "Central Saskatchewan & Area"
- Our objective, Kendra would like to remove the "we are going to follow the strategic plan "and all agree.
- Vulnerable sector check was put into requirements for membership and if you want to apply for a job at MFRC you need to be off the board for 1 year
  - Going to talk to Caterina regarding committees, there should be a way to get around it as it is not necessary here.
  - Finance policy will be coming as well
  - A description of each position is implemented
  - Location of board meetings, office etc is not implemented due to the restrictions and changes that will be required in case anything happens.
- Kendra emphasizes that If there is anything in the documents that anyone happens to have questions on, please reach out
  - all but \$900 was able to get covered under MFS
  - Pat thinks it looks good so far, all agree

#### New board member application

- Avery McIlravey is a CAF spouse and no prior experience on any boards or MFRC's but eager to learn and be a part of the team.

#### **MOTION: To accept the application of Avery for the board**

**Motioned by: Emily**

**Seconded by: Brittany**

**ALL IN FAVOR: CARRIED**

#### **6. Reports:**

##### **a. Daycare:**

- Linda is doing amazing at the daycare and no negative feedback or complaints at all.
- We have secured staffing in all of our rooms – 9 full time, 6 casual staff – enrolment has increased because of this. 40 spaces full, 2 open and potentially 1 is starting in June
- Remain on Provisional license due to needing 1 more level 2 staff
- 1 potential for level 2 but the rest are comfortable where they are
- Repair & maintenance grant is carried over from last year, and difficult due to the infrastructure – Brittany had an opinion on doing a more natural type of

outdoor items as they are not play structures per say but can be utilized for play structure

- We received approval for the Starlink set up to be put through this grant and it will benefit both sides, and privacy slats as well. As soon as it comes in we will be able to.
- Waiting to hear if the summer grant is approved, with the summer income if it doesn't come in we will just be holding the level 2 ece, if grant is approved we will hire 2 more.
- Jena is doing amazing as the director at the daycare and new PAC has been formed for the daycare
- Jackie (consultant) will be attending next meeting, very supportive & knowledgeable
- Tampon dispenser in daycare not being filled – still no official answer on final call.

**b. Chairperson:**

**Pat**

- Everything is going well and nothing negative to report.

**c. Military OPI:**

**Tony**

Cpl Defosse expressed that he would like to join the board but would find a replacement . Kendra and Pat acknowledge that the OPI is a critical position in having a healthy and respectful connection between us and the det

**d. Treasurer:**

- Still vacant

**e. Management and Administration:**

- As soon as I get funding allocations the board will be notified.
- A lot of great events to close out the 23/24FY and low to no cost programming like info sessions and virtual.
- Other grants being applied for funding on fun stuff
- Trying to keep our levels medium to not heavily rely on other funding so MFS does not think we do not need them.
- Funding request
- Cameco sponsorship is in the works – focus on Peer Support activities and hopeful they come through
- User fee for lending resources?
- Transportation is staying as no clients in van, volunteers can go in but no clients. Will not put staff in that risk
- I got new office furniture and a new office chair.
- Det funding was cut 10% this year but still good!
- Standalone laptops possibly coming through thank you to Sgt Skipper
- Supported well by the det with cuts everywhere but we are supported exceptionally well, it is amazing.
- Memo sent by MFS, to be inclusive now dual serving members are allowed

**7. New Business: Q4 was a high spend time due to low spending in Q1, Q2, Q3**

**A. Q4 Report – Motion**

**MOTION: To accept Q4 & Supplemental Funding Report**

**Motioned by: Kevin**

**Seconded by: Adam**

**ALL IN FAVOR – CARRIED**

**B. MOTION: Approve Local Funding Request (attached) \$11,000 total**

**Motioned by: Kevin**

**Seconded by: Adam**

**ALL IN FAVOR – CARRIED**

**8. In Camera Session - N/A**

**9. Next Meeting: July, virtual is a possibility. September for AGM**

**Kendra**

**10. Adjournment**

**MOTION: To adjourn the meeting**

**7:43pm**

**Motioned by: Kevin**

**Seconded by: Adam**

**All in favour: CARRIED**