

CSMFRC Board of Directors Meeting Minutes

Board Chair Signature: 

Date: 29 Oct 2024

Date: Sept 04 2024

Time: 5:00pm

Where: B100 CSMFRC Office and on Zoom

In attendance: Kendra Bessey, Pat Hayduk, Kevin Hanrahan, Avery McIlravey, Tony Defosse, Katie Defosse, Jackie Smith, Jena Dombrowsky, Mackenzie Bergman, Emily Miskclowski, Jane Pham, Brittany Kennedy

Regrets: Adam Ingram

Attachments:

MINUTES

1. Call to Order

5:00pm Pat

a. **Land Acknowledgement:** *I would like to begin by acknowledging that we are on treaty land, referred to as Treaty 6 Territory and that 17 Wing Detachment Dundurn and all the people here are beneficiaries of this treaty. Treaty 6 encompasses the lands of the Cree, Dakota, Nakota, Saulteaux (SO-TOE) and the homeland of the Métis Nation. We are dedicated to ensuring that the spirit of Reconciliation and Treaty 6 is honoured and respected. This acknowledgement also reaffirms our relationship with one another, and we are committed to move forward in partnership with Indigenous Nations in the spirit of reconciliation and collaboration.*

2. Adoption of Agenda

5:02pm Pat

MOTION: To adopt agenda as presented

Motioned by: Kevin

Seconded by: Avery

ALL IN FAVOR - CARRIED

3. Approval of June 19 2024 Meeting Minutes

5:06pm Pat

MOTION: To approve the June 2024 meeting minutes

Motioned by: Avery

Seconded by:

ALL IN FAVOR- CARRIED

4. Adoption of E-votes:

5. Daycare:

Jena/Kendra

-Fall enrolment has the Centre at 40 spaces filled, with only one school age and one infant space open.

-The Centre has welcomed five new military families over the past few months resulting in ten new children. We did have to give termination notices to five civilian families. Out of 42 spaces we now have 23 military/det. civilian children and 17 civilian children attending our Centre.

-Many of our educators continued on with their early childhood classes over the summer months, we are expecting to have two educators obtain their level one this October, and another in March. We also have an educator finishing their level two in April.

-This fall the Parent Advisory Committee will be organizing a parent work bee to install the privacy slats to the chain link fence. This purchase was approved by our consultant using the preventative/repair grant. The remaining balance to carry forward currently is \$37,515.56.

- Looking for clarification on the 3.83 % increase that is being implemented and if a parent fee increase for the under 6

- Jackie expressed she was able to attend the first PAC meeting and she was very impressed and excited for the coming plans that are going to be implemented.

- Base line quality assessment will be planned in the future to assist in providing feedback and input on where there would be beneficial changes or address any issues.

6. Old Business:

Kendra

- a. Funding – 24-25 Funding Allocations received end of June and funds have been allocated and approved by MFS
- b. Constitution and Policies review as we received the rough draft that Caterina with the updated revisions as per the BOD suggestions & recommendations. Caterina recommends having a policy review board committee.
Inquiries to the board on any input or feedback that

7. Reports:

a. Daycare:

b. Chairperson:

Pat

Everything is going well, I am happy with everything going on. Kendra is working very hard and I am attending the Moose Jaw MFRC AGM 2024 to witness how the voting goes and changes to go the NPF route moving forward so we will be able to see what that entails if we want to go that route.

c. Military OPI:

Tony

Nothing to report

d. Treasurer:

Kendra/Jane

We had Jane come in and she went through a lot of our financial documents to review how we do things etc. and she was very impressed with how organized and straight forward it all was so that made us very proud!

e. Management and Administration:

Kendra

8. New Business:

Kendra

a. Strategic Planning with the board input on our mission and vision. I am really wanting the board input and feedback on what they would like to see us provide as a Centre. MFS has underlined that recreational activities are not covered under the MFS framework, which is how we have typically run our programming any way so it is good and a nice guideline for us.

b. Staffing requirements have changed and we will not be filling the role that was posted, but planning to reallocate this funding to better utilize what we currently have.

c. Q1 report: a lot of this report is quiet as we did not know what funds we were receiving so we did not spend anything in Q1 essentially. GBV money will be spent mainly in Q3 so that will be red for a while

MOTION: To accept this report for signature

Motioned by: Avery

Seconded by: Jane

ALL IN FAVOR - CARRIED

d. Heidi wanted to mention that this year has been a very difficult one to navigate through the struggles of waiting for funding and the report management but we are doing all that we can to stay within compliance!

e. Jena Dombrowsky has been with our organization for 15 years on Sept 8 so on Monday we are going to celebrate that with treats and a lovely presentation for her!

f. SOT has a specific SK pocket of money that we have available to us so we are looking for ideas to be utilized through this program. Purchasing Rosetta stone licenses for youth was something that we identified and implemented that we could very well look at doing again as it would be a beneficial ongoing program.

g. Travel is restricted on any MFS funds but if for operational purposes than it is ok which is exactly how we run things anyway!

h. Caterina is very well versed in MFS language and created a document for us with a wealth of information regarding changing routes if we want to change ways.

i. Local board funding request: We are looking for approval for this request that will cover some programming and events that are not able to be funded through MFS. This include support for Christmas events, Volunteer appreciation, Deployment packages, Peer Support Activities, Community Center Areas, Coffee connections, Culligan, van insurance, etc.

MOTION: To approve the funding to be spent as per the local funding document

Motioned by: Kevin

Seconded by: Avery

ALL IN FAVOR - CARRIED

9. In Camera Session – N/A

10. Next Meeting: AGM Date October 9th at 7pm

11. Adjournment

Pat 7:04pm

MOTION: To adjourn the meeting

Motioned by: Kevin

Seconded by: Avery

ALL IN FAVOR - CARRIED